

Seq- 1 Über ISENSE

ISENSE ist ein von der EU gefördertes Erasmus+-Projekt. Es zielt darauf ab, Dienste und digitale Tools zur Unterstützung von gehörlosen Studierenden in der Höheren Bildung zu entwickeln. Haben Sie das Logo gesehen? Es verbindet die drei Hauptaspekte von ISENSE: Holografie, Virtual Reality und Gebärdensprache. Das ist unser Beitrag zu einer barrierefreien und inklusiven Universität. Sie finden uns in fünf Ländern: Italien, Österreich, Polen, Spanien und Deutschland. Mehr Informationen zu ISENSE finden Sie auf unserer Homepage.

Seq-1 First interaction and explanation

Willkommen an der Fachhochschule des Mittelstands! Wir freuen uns, dass Sie uns besuchen und hier vielleicht studieren möchten. Ich bin Marion... Ich wurde im Rahmen des Projekts ISENSE entwickelt. Klicken Sie auf das Icon des Projektlogos, um mehr über ISENSE zu erfahren. Ich werde Sie führen und Ihnen wichtige Informationen geben. Aber zuerst müssen Sie wissen, wie Sie mit mir interagieren können. Das ist ganz einfach! Am Ende meiner Erklärung drücken Sie einfach den Button "START" auf dem Touchscreen. Sobald ich mit einem Thema fertig bin, können Sie sich weitere Themen ansehen. Wählen Sie dafür einen der Buttons aus, die aufscheinen, während ich spreche. Und vergessen Sie nicht – Sie können immer zum vorigen Thema zurückkehren, indem Sie aufdrücken. Wenn Sie englische Untertitel möchten, drücken Sie bitte den Flaggen-Button. Sie sind jetzt bereit für den START.

Seq00 Einführung

Du wirst in der Lage sein, diese vier Hauptthemen zu erkunden:

- Infrastruktur
- Zugänglichkeit und Unterstützung
- Einschreibungsprozess
- Die Universität

Bitte wählen Sie das Thema aus, mit dem Sie beginnen möchten!

Seq01. Infrastruktur

Um Ihr FHM-Erlebnis zu beginnen, stehen Ihnen die folgenden Punkte zur Verfügung:

- Öffnungszeiten und Gebäude
- Bibliothek
- International Office
- Öffentlicher Nahverkehr und Parkmöglichkeiten

Mit welchem Punkt möchten Sie beginnen?

Seq01.1 Öffnungszeiten und Gebäude

Die FHM Bielefeld befindet sich zentral in der Bielefelder Innenstadt. Neben unserem Hauptsitz in Bielefeld haben wir auch Standorte in Bamberg, Berlin, Düren, Hannover, Köln, Frechen, Rostock, Schwerin und Waldshut sowie eine Online-University. Lehrveranstaltungen finden von 8 Uhr bis spät in den Abend statt. Das Studiensekretariat hat folgende

Öffnungszeiten: Montag bis Donnerstag von 8:00 bis 17:00 Uhr. Freitag von 8:00 bis 17:30 Uhr. Samstag von 8:30 bis 14:00 Uhr.

Für aktuelle Informationen besuchen Sie unsere Website.

Seq01.2 Bibliothek

Die Bibliotheken der FHM haben viele Bücher, Zeitschriften und andere Quellen. Heutzutage gibt es Insgesamt 28.000 gedruckte Bücher und 29.000 digitale Bücher. Außerdem gibt es rund 200.000 Konferenzpapiere, etwa 34 Millionen Fachartikel, ungefähr 19,4 Millionen Volltexte aus Fachzeitschriften und etwa 227 Millionen Artikel aus der Tages- und Wochenpresse. Es gibt auch Statistiken, Studien und Berichte zu über 80.000 Themen aus mehr als 22.500 Quellen, die zu den Lehrgebieten der FHM gehören.

Für weitere Informationen über unsere Bibliothek besuchen Sie bitte unsere Website. Wir haben auch eine virtuelle Bibliothek zusätzlich zu unserer Bibliothek an der Universität. Wir haben übersichtliche Anleitungen zusammengestellt, um Ihnen den Einstieg zu erleichtern. Folgen Sie den Schritten in den Anleitungen, um schnell und sicher zu Ihren gewünschten Literaturergebnissen zu gelangen.

Sie können einen detaillierten Leitfaden auf der dafür vorgesehenen Seite finden.

Seq01.3 International Office

Das International Office der FHM konzentriert sich auf die Möglichkeit eines Praxisaufenthalts im Ausland für unsere Studierenden. Dabei unterstützt es Studierende in der Informationsbeschaffung und Beantragung des Erasmus Plus Programms der Europäischen Union.

Während dieser Zeit im Ausland, werden die Teilnehmer*innen finanziell und auch ideell unterstützt und begleitet.

Mehr Informationen finden Sie auf unserer Website.

Seq01.4 Öffentlicher Nahverkehr und Parkmöglichkeiten

Vom Hauptbahnhof Bielefeld aus können Sie die Straßenbahnlinie 2 (Richtung Sieker) oder Linie 4 (Richtung Stieghorst) nehmen und an der Haltestelle "Rathaus" aussteigen. Von dort aus gehen Sie etwa 10-15 Minuten zu Fuß die Detmolder Straße entlang in Richtung Osten bis zur FHM.

Wenn Sie mit dem Auto anreisen, empfehlen wir das Parkhaus Ankergärten. Weitere Informationen finden Sie auf der internetseite.

SEQ02 Zugänglichkeit und Unterstützung

Es ist an der Zeit, mehr über die angebotenen Dienstleistungen der FHM zu erfahren.

- Studentenberatungsdienst
- E-learning
- Unterstützung

Mit welchem Punkt möchten Sie beginnen?

SEQ02.1 Studentenberatungsdienst

An der FHM ist guter Service wichtig - wir organisieren ihr Studium, damit Sie auf die Inhalte konzentrieren können. Sie haben jederzeit Zugang zu allen Servicebereichen. Ob im Sekretariat, bei den wissenschaftlichen Mitarbeitenden in deinem Fachbereich oder bei deinem Studiengruppenbetreuer.

Wenn Sie noch nicht wissen, was Sie studieren möchten, können Sie sich persönlich und individuell von unseren Studienberatern beraten lassen. Einige unserer Berater haben selbst an der FHM studiert und können Ihnen aus erster Hand Informationen über das Studium an der FHM geben. Egal, ob Sie ein Vollzeitstudium, ein berufsbegleitendes Studium oder ein flexibles Fernstudium bevorzugen.

Unsere Studienberatung ist von Montag bis Freitag von 9 bis 17:30 Uhr erreichbar. Um auf dem Laufenden zu bleiben, besuchen Sie die dafür vorgesehene Seite.

Seq02.2 E-learning

Die FHM Online-University ist der digitale Campus der Fachhochschule des Mittelstands (FHM). Hier können Personen, die ein Fernstudium oder eine Weiterbildung suchen, flexibel und unabhängig von Ort und Zeit studieren. Unsere Studiengänge und Weiterbildungen sind von hoher Qualität und auf akademischem Niveau. Sie wurden speziell auf die Bedürfnisse von Berufstätigen zugeschnitten. Für weitere Informationen über den Ablauf des FHM-Fernstudienprogramms besuchen Sie bitte unsere Website.

Seq02.3 Unterstützung

Die Fachhochschule des Mittelstands (FHM) bietet ein optimales Lernumfeld, auch für Studierende mit Beeinträchtigungen. Alle Räumlichkeiten, wie Schulungs- und Aufenthaltsbereiche, Bibliothek und Sekretariat, sind barrierefrei zugänglich. Zudem sind alle FHM-Standorte mit behindertengerechten Toiletten ausgestattet. Studierende mit Behinderungen und chronischen Erkrankungen haben die Möglichkeit, auf Antrag einen Ausgleich von Nachteilen im Rahmen von Prüfungsleistungen zu erhalten.

Seq03. Einschreibungsprozess

Wenn wir Ihr Interesse geweckt haben und Sie mehr über den Bewerbungsprozess an unserer Universität erfahren möchten, stellen wir Ihnen gerne Informationen zur Verfügung, wie Sie Teil unserer Universität werden können!

Mit welchem Punkt möchten Sie beginnen?

- Wie man sich einschreibt
- Die Einführungs- und Orientierungsphase

Seq03.1 Wie man sich einschreibt

Bei uns können Sie sich online bewerben. Sie reichen Ihre Unterlagen ein, einschließlich Ihrer Hochschulzugangsberechtigung und möglicher weiterer Zeugnisse. Wir überprüfen Ihre Unterlagen auf Vollständigkeit und formale Hochschulzugangsberechtigung. Danach bestätigen wir Ihnen Ihren Studienplatz oder bitten Sie gegebenenfalls um zusätzliche Dokumente. Anschließend schließen wir gemeinsam den Studienvertrag ab und feiern Ihre Immatrikulation in Ihrem Studiengang.

Möchten Sie mehr über unser Bewerbungsverfahren erfahren? Schauen Sie sich unsere Seite an.

Seq03.2 Die Einführungs- und Orientierungsphase

Das Studium an der FHM beginnt mit einer umfassenden Einführungsphase. Hier lernen Sie nicht nur wichtige studienbezogene Inhalte, Abläufe und Prozesse kennen, sondern auch den Campus, Ihre Lernumgebung sowie alle Lehrkräfte und Mitstudierenden - sowohl fachlich als auch außerhalb des Hochschulbereichs. Zusätzlich gibt es ein vielfältiges Rahmenprogramm, das Ihnen den Start an der FHM erleichtert und Ihnen ermöglicht, erste Kontakte zu knüpfen. Klicken Sie auf unsere Website für die neuesten Informationen.

Seq04. Die Universität

Bevor Sie eine Entscheidung treffen, können wir gemeinsam die Geschichte unserer Universität, die angebotenen Programme und unser Sprachenzentrum erkunden.

- Kurze Geschichte
- Fakultäten und Studiengänge
- Sprachzentrum

Mit welchem Punkt möchten Sie beginnen?

Seq04.1 Kurze Geschichte:

Die Fachhochschule des Mittelstands (FHM) ist eine renommierte private Hochschule, die im Jahr 2000 gegründet wurde. Unser vielfältiges Studienangebot bereitet Sie optimal auf berufliche Tätigkeiten im In- und Ausland vor und legt einen besonderen Schwerpunkt auf praxisnahe Anwendungen. Unser Ziel ist es, Ihnen die Grundlagen für unternehmerisches Denken und Handeln zu vermitteln und Ihre persönliche Entwicklung zu fördern.

Derzeit sind etwa 5.100 Studierende an der FHM in Bachelor-, Master- und Master Business Administration-Studiengängen eingeschrieben. Darüber hinaus gibt es 100 Studierende in Promotionsprogrammen und 630 Teilnehmer in wissenschaftlicher Weiterbildung.

Seq04.2 Fakultäten und Studiengänge

Das Studienangebot der Hochschule umfasst klassische Vollzeit-Studiengänge, Teilzeitangebote für Berufstätige und gemeinsam mit der Wirtschaft entwickelte duale und triale Studienmodelle in den Feldern Wirtschaft, Medien, Psychologie, Pädagogik, Technologie sowie Gesundheit. Mehr Information finden Sie auf unserer Internetseite.

Seq04. 3 Sprachzentrum

Möchten Sie in Deutschland studieren oder in einem akademischen Beruf arbeiten? Oftmals wird ein Sprachenzertifikat für die Zulassung an Hochschulen und den Berufseinstieg benötigt. An der FHM bieten wir Deutschkurse in Bielefeld und Frechen an, die dich gezielt auf Sprachprüfungen von B1 bis C1 Niveau vorbereiten. Durch unser Mentorenprogramm im Studienkolleg ermöglichen wir einen interkulturellen Austausch zwischen internationalen Studierenden des Studienkollegs (hauptsächlich aus China) und deutschen Schülerinnen und Schülern. Der Fokus liegt auf dem Austausch zwischen den Studierenden des Studienkollegs, die ein Jahr lang Deutsch lernen und ihre Hochschulzugangsberechtigung erwerben, sowie interessierten Schülerinnen und Schülern, die Interesse an einer neuen Kultur und Sprache haben. Für weitere Einzelheiten besuchen Sie bitte die spezielle Seite.

About Isense

ISENSE is an Erasmus+ project co-funded by the EU. It aims at realizing services and digital tools for supporting students with deafness at higher education levels. Have you seen the logo? It is the combination of the three main aspects of ISENSE: holography, virtual reality, and sign language. This is our input to create an accessible and inclusive university. You can find us in five countries: Italy, Austria, Poland, Spain, and Germany). For more information about ISENSE, please check our homepage.

Seq-1 First Interaction and Explanation

Welcome to the University Fachhochschule des Mittelstands! We are happy to have you as a visitor and - we hope - a future student. I am Marion Schmallenbach. I was designed as part of the ISENSE project. Click on the icon of the logo to know more about ISENSE. I will act as your guide and will give you some important information. But first, you need to know how to interact with me. It is really easy. At the end of my explanation, just press "START" on the touchscreen. As soon as I've covered one subject, you can look into further topics by selecting the buttons that will appear as I speak. And don't forget that just by pressing "←" you can always go back to the previous topic.

If you want to add English subtitles, please press the  flag button. You are now ready to START.

Seq00 Introduction:

You will be able to explore these four main topics:

- Infrastructure
- Accessibility and Support
- Enrolment Process
- The University

Please choose the one you want to start with!

Seq01. Infrastructure

To start your FHM experience, the following points are available to you:

- Opening hours and buildings
- Library
- International Office
- Public transportation and parking options

Which point would you like to start with?

Seq01.1 Opening hours and buildings

FHM Bielefeld is centrally located in the city center of Bielefeld. In addition to our main campus in Bielefeld, we also have locations in Bamberg, Berlin, Düren, Hannover, Köln, Frechen, Rostock, Schwerin, and Waldshut, as well as an online university. Classes take place from 8 am until late in the evening.

The student administration office has the following opening hours: Monday to Thursday from 8:00 am to 5:00 pm. Friday from 8:00 am to 5:30 pm. Saturday from 8:30 am to 2:00 pm.

For updated information, check our website.

Seq 01.2 Library

The libraries at FHM have many books, magazines, and other resources. Currently, there are a total of 27,783 printed books and 28,326 digital books. Additionally, there are approximately 183,000 conference papers, about 3.9 million scholarly articles, around 19.4 million full-text articles from academic journals, and about 227 million articles from daily and weekly newspapers. There are also statistics, studies, and reports on over 80,000 topics from more than 22,500 sources related to the teaching areas of FHM.

For more information about our library, please visit our website.

We also have a virtual library in addition to our library on campus. We have compiled clear instructions to help you get started. Follow the steps in the instructions to quickly and safely access the literature you need. You can find a detailed guide on the dedicated page.

Seq 01.3 International Office:

The International Office at FHM focuses on the opportunity of an internship abroad for our students. It assists students in gathering information and applying for the Erasmus Plus program of the European Union.

During this time abroad, participants are supported financially and also provided with guidance and assistance. More information can be found on our website.

Seq01.4 Public transportation and parking options:

To reach our main headquarter, which is located in Bielefeld, we suggest following the following directions:

From Bielefeld Central Station, you can take tram line 2 (towards Sieker) or line 4 (towards Stieghorst) and get off at the "Rathaus" stop. From there, it's about a 10-15 minute walk along Detmolder Straße towards the east to reach FHM.

If you are arriving by car, we recommend using the Ankergrün parking garage. Further information can be found on the website.

SEQ02 Accessibility and Support

It's time to learn more about the services offered at FHM.

- Student Counseling Service
- E-learning
- Support
- Which point would you like to start with?

SEQ02.1 Student Counseling Service

At FHM, good service is important to us - we organize your studies so that you can focus on the content. You have access to all service areas at any time, whether it's the administration office, the academic staff in your department, or your study group supervisor.

If you're unsure about what to study, you can receive personal and individual advice from our study advisors. Some of our advisors have studied at FHM themselves and can provide first-hand information about studying at FHM. Whether you prefer full-time studies, part-time studies while working, or flexible distance learning.

Our student counseling service is available Monday to Friday from 9 am to 5:30 pm. To stay up-to-date, visit the dedicated page.

SEQ02.2 E-learning

The FHM Online University is the digital campus of the University of Applied Sciences for Small and Medium-sized Enterprises. Here, individuals seeking distance learning or further education can study flexibly and independently from anywhere and at any time. Our degree programs and continuing education courses are of high quality and at an academic level. They are specifically tailored to the needs of working professionals.

For further information about the process of the FHM distance learning program, refer to our website.

SEQ02.3 Support

The University of Applied Sciences for SMEs (FHM) provides an optimal learning environment, even for students with disabilities. All facilities, such as training and lounge areas, library, and administration office, are accessible for individuals with disabilities. Additionally, all FHM locations are equipped with accessible toilets. Students with disabilities and chronic illnesses have the opportunity to request reasonable accommodations for examination performances to compensate for disadvantages.

Seq03. Enrolment Process

If we have sparked your interest and you would like to learn more about the application process at our university, we are happy to provide you with information on we are happy to provide you with information on

Which point would you like to start with?

- How to enroll
- The introduction and orientation phase

Seq03.1 How to Enroll

You can apply to our university online. You submit your documents, including your higher education entrance qualification and any additional certificates. We review your documents for completeness and formal qualification for higher education. After that, we confirm your admission or, if necessary, request additional documents. Then, we sign the study contract together and celebrate your enrolment in your chosen program. Would you like to learn more about our application process? Check out the dedicated page.

Seq03.2 Introduction and Orientation Phase

The studies at FHM begin with a comprehensive introduction phase. Here, you will not only familiarize yourself with important study-related content, processes, and procedures but also get to know the campus, your learning environment, as well as all faculty members and fellow students - both academically and outside the academic sphere. Additionally, there is a diverse program designed to facilitate your start at FHM and allow you to make initial connections. Click our website for the latest information.

Seq04. The university

Before you make a decision, we can explore together the history of our university, the programs offered and our language center.

- Brief History
- Faculties and programs
- Language Center

Which point would you like to start with?

Seq04.1 Brief History

The University of Applied Sciences for SMEs (FHM) is a renowned private university founded in the year 2000. Our diverse range of programs prepares you optimally for professional activities both domestically and internationally, with a special emphasis on practical applications. Our goal is to provide you with the foundations for entrepreneurial thinking and action and promote your personal development.

Currently, approximately 5,100 students are enrolled at FHM in bachelor's, master's, and Master of Business Administration (MBA) programs. Additionally, there are 100 students in doctoral programs and 630 participants in scientific continuing education.

Seq04.2 Faculties and Programs

The university's study programs include traditional full-time programs, and part-time options for working professionals, as well as dual and tripartite study models developed in collaboration with the business sector in the fields of business, media, psychology, education, technology, and health.

More information can be found on our website.

Seq04.3 Language Center

Are you interested in studying in Germany or pursuing an academic career here? Often, a language certificate is required for admission to universities and entry into professional fields. At FHM, we offer German language courses in Bielefeld and Frechen that specifically prepare you for language exams ranging from B1 to C1 level.

Through our mentoring program at the Studienkolleg, we facilitate intercultural exchange between international students at the Studienkolleg (mainly from China) and German students. The focus is on fostering connections between Studienkolleg students who learn German for one year to obtain their higher education entrance qualification and interested students who are eager to explore a new culture and language.

For more details, visit the dedicated page.

English version – ISENSE Storytelling Poland

First interaction and explanation

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About ISENSE

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Education in Poland

In Poland, the law obliges us to study until we are 18 years old. This usually means completing primary school and then secondary school ending with an appropriate exam. The choice of the further path is up to you. You can go to work, but you must take into account that secondary education severely limits our possibilities usually to manual work, in services and other simple activities. It will also be difficult to get a promotion or high earnings. The perfect solution is to continue your education at university. Higher education not only opens the door to a professional career, but also constitutes an important element of personal development. The university guarantees access to specialist knowledge in various fields and is an important place where you can meet different people, sometimes with different origins and cultures, who have a common goal: learning, development and getting to know you.

Think about your future and continue exploring.

- The largest universities in Poland with offers for the Deaf
- How to sign up
- Accessibility
- Worth knowing about studying in Poland

What topic do you want to start with?

SEQ01 The largest universities in Poland with offers for the Deaf

I am glad to share with you precious information about the largest universities in Poland and the facilities they offer to Deaf students.

What university do you want to start with?

SEQ01.1 University of Warsaw

The University of Warsaw was established in 1816. It is the largest university in the country and is among the top 3% of universities in the world. Six later Nobel Prize winners studied there, such as the writer Olga Tokarczuk. Here you will find, among others, the field of study "Philology of Polish Sign Language". These are the only highly specialized studies in Poland enabling you to acquire proficiency in Polish Sign Language. The university offers sign language interpreters, specialized courses, learning technologies, such as induction loop systems in lecture halls, and access to sign language videos. Find out more on their website!

SEQ01.2 Wrocław University of Environmental and Life Sciences

Wrocław University of Environmental and Life Sciences was established in 1951. It conducts education and research in the field of agricultural, exact and natural sciences, engineering, technology and social sciences. It ensures education in line with current labour market requirements and enables the mobility of employees and students as part of international projects. The University provides support from a sign language interpreter and passing exams in writing or with the help of an interpreter, as well as financial and psychological assistance. It also has access to a remote translator. Find out more on their website!

SEQ01.3 Jagiellonian University in Cracow

Jagiellonian University in Cracow was established in 1364. It is the oldest university in Poland and one of the oldest universities in the world. It has 16 faculties, including law, medicine, mathematics and geography. The university offers the Deaf not only sign language interpreters and online interpreters, but also counselling and psychological support. People with a disability certificate may also receive a financial scholarship, the amount of which depends on the degree of disability. Find out more on their website!

SEQ02 How to sign up

I am pleased to present information about the university recruitment process. Each university has an appropriate set of information on its website, but many elements of this stage are common. I will prepare you to complete the documents, show you the steps to follow and indicate possible sources of help.

What topic do you want to start with?

SEQ02.1 Recruitment

The enrolment phase for Deaf people includes providing additional documents; for example, a disability certificate and requests for support, such as a sign language interpreter. The application process begins with submitting an application via the university's online recruitment system. Then, the candidate should complete the required formalities at the offices for people with disabilities that operate at many faculties to ensure appropriate learning conditions. Information about this process can be found on the website of the selected university.

SEQ02.2 Required documents

Each university provides information about required documents on its website. You can also ask about them by e-mail or directly at the university. These are usually the same documents regardless of where you study, so be prepared to complete:

- certificate of the results of the matura exam
- application for admission to studies
- completed recruitment form
- copy of ID
- current photo
- secondary school leaving certificate
- medical documents or confirmation of disability
- confirmation of payment of the recruitment fee

SEQ02.3 Steps you need to take

A detailed description of the recruitment process can be found on the website of the selected university. You will complete most of the steps online, and the standard procedure is:

- Select the university and field of study that interest you
- Create an individual registration account
- Fill in basic personal data and results from your matura exam
- Search for your chosen majors from the list and mark their priority from the most interesting to the reserve ones
- Upload a scan of your photo
- Pay the application fee for each selected major
- Check the list of admitted people
- Deliver original paper documents to the appropriate department at your future university
- Official confirmation of admission to studies will be sent to the address you provided

SEQ2.4 Where to get help

Most universities have special offices for people with disabilities and special needs. Possible forms of help are:

- Disability Affairs Office - Here you will find information about available services and support during the enrolment process and subsequent studies.
- Sign language interpreter - Some universities provide a sign language interpreter who will help with communication while completing university-related formalities.
- Non-governmental organizations - They can provide valuable advice on the enrolment process and support options available, as well as help with communication with the university.

SEQ03 Accessibility

I am going to present the various forms of assistance you can receive while enrolling and continuing your studies at the university: from interpreter services, through financial support, to external organizations working for the deaf.

What do you want to delve into?

SEQ03.1 Internal university programs

There are many facilities and forms of assistance for people with disabilities and special needs who want to continue their education at universities. On each university's website you will find a full set of information regarding the facilities offered, translation services, adaptation of educational materials, university infrastructure and psychological, social and financial support. Seek help from the appropriate office or ask for guidance at the university secretariat.

SEQ03.2 Government programs

On the one hand, the Ministry of Science and Higher Education in Poland offers various scholarships for disabled students.

On the other hand, the State Fund for the Rehabilitation of Disabled Persons (PFRON) also offers financial support for students: co-financing or refund of tuition fees, or co-financing the services of a sign language interpreter.

SEQ03.3 Auxiliary organizations

There are various organizations and associations addressed to people with disabilities throughout the country. They will help you with translations, completing formalities and communicating with the university.

Let's take a look at some.

- Association of Polish Sign Language Interpreters: includes hearing, CODA and Deaf interpreters.

- Polish Association of the Deaf: the largest organization in Poland associating Deaf, hard of hearing and Deaf people.
- “Pitagoras” Development Association: offers the help of a Polish Sign Language translator and psychologist support in sign language.

SEQ04 Worth knowing about studying in Poland

You will have access to general information about studying in Poland, which will help you decide on further studies. Be sure to learn about the types of studies and the benefits of higher education!

Where would you like to begin?

SEQ04.1 Historical overview

The oldest university in Poland is the Jagiellonian University in Kraków, founded in 1364 by King Casimir the Great. It is one of the oldest universities in the world and for centuries has been a scientific and cultural centre, attracting students from all over Europe. The development of natural sciences, humanities and later also other fields, made it one of the leading academic centres. Thanks to appropriate facilities and support, studies can become an opportunity for Deaf and hard of hearing people to realise professional and personal dreams, opening the door to a scientific, technical or humanistic career in Poland and around the world.

SEQ04.2 First-cycle studies

After passing the Matura exam, you can apply for first-cycle studies:

- 3-year bachelor's degree: in order to obtain a bachelor's degree, or
- 3.5-year engineer's degree: in order to obtain an engineer's title.

Generally, first-cycle studies are more practical and allow you to acquire the most important foundations in a given field. Additionally, during bachelor's studies, students undergo internships that prepare them for work in the profession. Studies can take place full-time, from Monday to Friday, or part-time (extramural) on weekends, usually every 2 weeks.

SEQ04.3 Second-cycle studies

After completing your bachelor's degree, you can go to second-cycle studies:

- a 2-year master's degree: in order to obtain a master's degree, or
- a 1.5-year master's degree in engineering.

Second-cycle studies are more theoretical in nature and expand previously acquired knowledge.

There are also:

- uniform 5-year master's studies: after completing them, students receive their master's degree immediately.

SEQ04.4 Doctoral and postgraduate studies

You can continue your education after obtaining a master's degree.

You can apply for postgraduate studies: they usually last 1 year and allow you to gain practical knowledge in a given field.

There are also doctoral schools at your disposal: they last 3-4 years, are only full-time and involve writing a doctoral dissertation.

SEQ04.5 Benefits of higher education

The most important advantages of studying include:

- Chances of finding a satisfying job and career development, better earnings and a higher position.
- Independence, making your own life and professional decisions and coping with various life situations.
- Active participation in discussions, presentations and group projects that help make friends and develop communication skills.
- Developing critical thinking skills, self-discipline, independent learning, as well as increasing self-confidence and improving self-esteem.
- Playing an important role in society as leaders, teachers, social activists or representatives of your community.

Wersja polska – ISENSE Storytelling Polska

Pierwsza interakcja i wyjaśnienie

Cześć! Jestem. Zostałem zaprojektowany w ramach projektu ISENSE. Aby dowiedzieć się więcej o ISENSE, kliknij ikonę z logo. Będę Twoim przewodnikiem i przekażę Ci kilka ważnych informacji. Ale najpierw musisz wiedzieć, jak ze mną współdziałać. To naprawdę łatwe. Na koniec mojego wyjaśnienia wystarczy nacisnąć „START” na ekranie. Gdy tylko omówię jeden temat, możesz przeglądać kolejne, wybierając przyciski, które będą się pojawiać, gdy będę mówił. I nie zapominaj, że naciskając “←” zawsze możesz wrócić do poprzedniego tematu. Jeśli chcesz dodać angielskie napisy, naciśnij przycisk flagi . Jesteś już gotowy na START.

O projekcie ISENSE

ISENSE to projekt Erasmus+ współfinansowany przez UE. Ma na celu realizację usług i narzędzi cyfrowych wspierających uczniów z głuchotą na poziomie szkolnictwa wyższego. Czy widziałeś logo? Jest to połączenie trzech głównych aspektów ISENSE: holografii, rzeczywistości wirtualnej i języka migowego. To nasz wkład w tworzenie dostępnego i włączającego uniwersytetu. Można nas znaleźć w pięciu krajach: Włoszech, Austrii, Polsce, Hiszpanii i Niemczech. Więcej informacji na temat ISENSE można znaleźć na naszej stronie głównej.

Nauka w Polsce

W Polsce prawo nakłada na nas obowiązek nauki do ukończenia 18 roku życia. Zazwyczaj oznacza to ukończenie szkoły podstawowej i następnie szkoły średniej zakończonej stosownym egzaminem. Wybór dalszej drogi należy już do nas. Możemy pójść do pracy, jednak musimy liczyć się z tym, że wykształcenie średnie mocno ogranicza nasze możliwości – zazwyczaj do pracy fizycznej, w usługach i przy innych prostych czynnościach. Trudno też będzie uzyskać awans czy wysokie zarobki. Doskonałym rozwiązaniem tej sytuacji jest kontynuowanie nauki na uniwersytecie. Studia wyższe nie tylko otwierają drzwi do zawodowej kariery, ale także stanowią istotny element rozwoju osobistego. Uniwersytet gwarantuje dostęp do specjalistycznej wiedzy z różnych dziedzin oraz jest ważnym miejscem spotkań, gdzie poznasz odmiennych ludzi, niekiedy o różnym pochodzeniu i kulturze, którym przyświeca wspólny cel – nauka, rozwój i poznanie Ciebie.

Pomyśl o swojej przyszłości i odkrywaj dalej.

- Największe uniwersytety w Polsce z ofertą dla Głuchych
- Jak się zapisać
- Dostępność
- Co warto wiedzieć o studiach w Polsce

Od jakiego tematu chcesz zacząć?

SEQ01 Największe uniwersytety w Polsce z ofertą dla Głuchych

Miło mi podzielić się z Tobą cennymi informacjami na temat największych uczelni w Polsce i udogodnień, jakie oferują studentom niesłyszącym.

Od jakiej uczelni chcesz zacząć?

SEQ01.1 Uniwersytet Warszawski

Uniwersytet Warszawski powstał w 1816 roku. Jest największą uczelnią w kraju i należy do 3% najlepszych uczelni na świecie. Studiowało na nim sześciu późniejszych laureatów Nagrody Nobla, jak choćby pisarka Olga Tokarczuk. Znajdziesz tu między innymi kierunek „Filologia polskiego języka migowego”. To jedyne w Polsce wysokospecjalistyczne studia umożliwiające zdobycie biegłości w polskim języku migowym. Uniwersytet oferuje tłumaczy języka migowego, specjalistyczne kursy, technologie wspomagające naukę, takie jak systemy pętli indukcyjnych w salach wykładowych oraz dostęp do materiałów wideo w języku migowym. Więcej informacji znajdziesz na ich stronie internetowej!

SEQ01.2 Uniwersytet Przyrodniczy we Wrocławiu

Uniwersytet Przyrodniczy we Wrocławiu powstał w 1951 roku. Prowadzi kształcenie i badania w dziedzinie nauk rolniczych, ścisłych i przyrodniczych, inżynierjno-technicznych oraz społecznych. Dbą o kształcenie zgodne z aktualnymi wymogami rynku pracy oraz umożliwia mobilność pracowników i studentów w ramach międzynarodowych projektów. Uniwersytet zapewnia wsparcie tłumacza języka migowego oraz zdawanie egzaminów w formie pisemnej lub przy pomocy tłumacza, pomoc finansową i psychologiczną. Posiada także dostęp do tłumacza zdalnego. Więcej informacji znajdziesz na ich stronie internetowej!

SEQ01.3 Uniwersytet Jagielloński w Krakowie

Uniwersytet Jagielloński w Krakowie powstał w 1364 roku. To najstarsza uczelnia w Polsce i jeden z najstarszych uniwersytetów na świecie. Posiada 16 wydziałów, między innymi prawny, lekarski, matematyczny czy też geograficzny. Uniwersytet oferuje Głuchym nie tylko tłumaczy języka migowego i tłumacza online, ale również doradztwo i wsparcie psychologiczne. Osoby z orzeczeniem o niepełnosprawności mogą także otrzymać stypendium finansowe, którego wysokość zależy od stopnia niepełnosprawności. Więcej informacji znajdziesz na ich stronie internetowej!

SEQ02 Jak się zapisać

Mam przyjemność przedstawić Ci informacje dotyczące procesu rekrutacji na studia. Każda uczelnia posiada na swojej stronie internetowej odpowiedni zestaw informacji, jednak wiele elementów tego etapu jest wspólnych. Przygotuję Cię do uzupełnienia dokumentów, pokażę kolejne kroki i wskaże możliwe źródła pomocy.

Od jakiego tematu chcesz zacząć?

SEQ02.1 Rekrutacja

Faza zapisów dla osób Głuchych obejmuje dostarczenie dodatkowych dokumentów, takich jak orzeczenie o stopniu niepełnosprawności oraz wnioski o wsparcie, na przykład tłumacza języka migowego. Proces aplikacyjny rozpoczyna się od złożenia zgłoszenia przez internetowy system rekrutacyjny uczelni. Następnie kandydat powinien załatwić wymagane formalności w biurach ds. osób z niepełnosprawnościami, które funkcjonują przy wielu wydziałach, aby zapewnić odpowiednie warunki do nauki. Informacje na temat tego procesu znajdziesz na stronie internetowej wybranej uczelni.

SEQ02.2 Wymagane dokumenty

Każdy uniwersytet dostarcza informacji na temat wymaganych dokumentów na swojej stronie internetowej. Możesz zapytać o nie także drogą mailową lub bezpośrednio na uczelni. Zazwyczaj są to te same dokumenty niezależnie od miejsca nauki, dlatego przygotuj się na skompletowanie następujących:

- zaświadczenie o wynikach egzaminu maturalnego
- podanie o przyjęcie na studia
- wypełniony formularz rekrutacyjny
- kopia dowodu osobistego
- aktualne zdjęcie
- świadectwo ukończenia szkoły średniej
- dokumenty medyczne lub potwierdzenie niepełnosprawności
- potwierdzenie dokonania opłaty rekrutacyjnej

SEQ02.3 Jakie kroki musisz wykonać

Dokładny opis procesu rekrutacyjnego znajdziesz na stronie wybranego uniwersytetu. Większość kroków wykonasz przez Internet, a standardowa procedura wygląda następująco:

- Wybierz interesujący cię uniwersytet oraz kierunek nauczania
- Załóż indywidualne konto rejestracyjne
- Wypełnij podstawowe dane osobowe oraz wyniki z egzaminów maturalnych
- Wyszukaj z listy wybrane przez siebie kierunki i oznacz ich priorytet od najbardziej cię interesujących do rezerwowych
- Prześlij skan swojego zdjęcia
- Dokonaj opłaty rekrutacyjnej za każdy wybrany kierunek
- Sprawdź listę przyjętych osób
- Dostarcz oryginalne, papierowe dokumenty do odpowiedniego działu na przyszłej uczelni

- Na podany przez ciebie adres zamieszkania zostanie wysłane oficjalne potwierdzenie o przyjęciu na studia

SEQ2.4 Gdzie uzyskać pomoc

Większość uniwersytetów posiada specjalne biura zajmujące się osobami niepełnosprawnymi i ze specjalnymi potrzebami. Możliwe formy pomocy:

- Biuro ds. osób z niepełnosprawnościami - Tutaj uzyskasz informacje na temat dostępnych usług i wsparcia podczas procesu zapisów oraz późniejszych studiów.
- Tłumacz języka migowego - Niektóre uczelnie zapewniają tłumacza migowego, który pomoże w komunikacji podczas załatwiania formalności związanych z uczelnią.
- Organizacje pozarządowe - Mogą udzielić wartościowych porad dotyczących procesu zapisów oraz dostępnych opcji wsparcia, a także pomóc w komunikacji z uczelnią.

SEQ03 Dostępność

Przedstawię różne formy pomocy, jaką możesz otrzymać w trakcie rekrutacji i kontynuacji studiów na uczelni: od usług tłumaczy, poprzez wsparcie finansowe, aż po zewnętrzne organizacje działające na rzecz osób niesłyszących.

Co chcesz poznać bliżej?

SEQ03.1 Wewnętrzne programy uczelni

Istnieje wiele ułatwień oraz form pomocy dla osób z niepełnosprawnościami i specjalnymi potrzebami, które chcą kontynuować naukę na uczelniach wyższych. Na stronie każdej uczelni znajdziesz pełny zestaw informacji odnośnie oferowanych udogodnień, usług tłumaczeniowych, dostosowania materiałów edukacyjnych, infrastruktury uczelni oraz wsparcia psychologicznego, socjalnego i finansowego. Zwróć się o pomoc do odpowiedniego biura, lub poproś o pokierowanie w sekretariacie uczelni.

SEQ03.2 Programy rządowe

Z jednej strony, Ministerstwo Nauki i Szkolnictwa Wyższego w Polsce oferuje różne stypendia dla studentów niepełnosprawnych. Z drugiej strony, Państwowy Fundusz Rehabilitacji Osób Niepełnosprawnych (PFRON) oferuje wsparcie finansowe także dla studentów: dofinansowanie lub refundacja kosztów opłat za naukę, czy też dofinansowanie do usług tłumacza języka migowego.

SEQ03.3 Organizacje pomocnicze

Na terenie całego kraju działają różne organizacje i stowarzyszenia skierowane do osób z niepełnosprawnościami. Pomogą ci w tłumaczeniach, załatwianiu formalności oraz komunikacji z uczelnią.

Rzućmy okiem na niektóre z nich.

- Stowarzyszenie Tłumaczy Polskiego Języka Migowego, do którego należą tłumacze słyszący, CODA oraz Głusi.
- Polski Związek Głuchych, największa w Polsce organizacja zrzeszająca osoby niesłyszące, słabosłyszące oraz Głuche.
- Stowarzyszenie Rozwoju Pitagoras, oferuje pomoc tłumacza PJM oraz wsparcie psychologa w języku migowym.

SEQ04 Co warto wiedzieć o studiach w Polsce

Tutaj zyskasz dostęp do ogólnych informacji na temat studiowania w Polsce, które pomogą Ci w podjęciu decyzji o dalszym kierunku studiów. Koniecznie poznaj rodzaje studiów oraz zalety studiowania! Od czego chciałbyś zacząć?

SEQ04.1 Zarys historyczny

Najstarszym uniwersytetem w Polsce jest Uniwersytet Jagielloński w Krakowie, założony w 1364 roku przez króla Kazimierza Wielkiego. To jeden z najstarszych uniwersytetów na świecie, który przez wieki był centrum naukowym i kulturalnym, przyciągającym studentów z całej Europy. Rozwój nauk przyrodniczych, humanistycznych, a w późniejszym czasie także innych dziedzin, uczynił UJ jednym z wiodących ośrodków akademickich. Dla osób Głuchych i niedosłyszących, dzięki odpowiednim udogodnieniom i wsparciu, studia mogą stać się szansą na realizację marzeń zawodowych i osobistych, otwierając drzwi do kariery naukowej, technicznej czy humanistycznej w Polsce i na świecie.

SEQ04.2 Studia pierwszego stopnia

Po zdaniu matury możesz aplikować na studia pierwszego stopnia:

- 3-letnie licencjackie: uzyskujesz po nich tytuł zawodowy licencjata, albo
- 3,5-letnie inżynierskie: aby uzyskać tytuł inżyniera.

Na ogół studia pierwszego stopnia są bardziej praktyczne, umożliwiają zdobycie najważniejszych podstaw z danej dziedziny. Dodatkowo na studiach licencjackich odbywa się praktyki studenckie, które przygotowują do pracy w zawodzie. Studia mogą odbywać się stacjonarnie (dzienne), od poniedziałku do piątku lub niestacjonarnie (zaocznie), w weekendy, zazwyczaj co 2 tygodnie.

SEQ04.3 Studia drugiego stopnia

Po ukończeniu licencjatu, możesz iść na studia drugiego stopnia:

- 2-letnie magisterskie: gdzie uzyskujesz tytuł magistra, lub
- 1,5-letnie z tytułem magistra inżyniera.

Studia drugiego stopnia mają charakter bardziej teoretyczny, poszerzają wcześniej zdobytą wiedzę.

Istnieją także:

- jednolite 5-letnie studia magisterskie, po ukończeniu których otrzymujesz od razu tytuł magistra.

SEQ04.4 Studia doktorskie i podyplomowe

Naukę możesz kontynuować także po uzyskaniu tytułu magistra.

Możesz aplikować na studia podyplomowe: trwają zazwyczaj 1 rok i umożliwiają zdobycie praktycznej wiedzy z danej dziedziny.

Do twojej dyspozycji są także szkoły doktorskie: nauka w nich trwa 3-4 lata, tylko w trybie stacjonarnym i zakłada napisanie rozprawy doktorskiej.

SEQ04.5 Korzyści z wyższego wykształcenia

Do najważniejszych zalet studiowania należą:

- Szanse na znalezienie satysfakcjonującej pracy i rozwój kariery zawodowej, lepsze zarobki i wyższe stanowisko.
- Niezależność, podejmowanie własnych decyzji życiowych i zawodowych oraz radzenie sobie w różnych sytuacjach życiowych.
- Aktywne uczestnictwo w dyskusjach, prezentacjach i projekty grupowych, które pomagają w nawiązywaniu znajomości oraz rozwijaniu umiejętności komunikacji.
- Rozwój umiejętności krytycznego myślenia, samodyscypliny, samodzielnego uczenia się, a także zwiększenie pewności siebie i poprawa samooceny.
- Odgrywanie istotnej roli w społeczeństwie jako liderzy, nauczyciele, aktywiści społeczni czy też przedstawiciele swojej społeczności.

First Interaction and Explanation

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SEQ00 – Introduction

You can explore these four main topics:

- Points of interest and infrastructure.
- Accessibility and support.
- Enrollment procedure.
- The University. Please choose which one you'd like to start with!

SEQ01 – Points of Interest and Infrastructure

It is located in the Rectorate building of the University of Córdoba. In this building, there are offices for administrative procedures. You can see the Auditorium and the Mudejar Room where events and ceremonies are held. (Near the Rectorate, you can find a cafeteria.

Seq01.1 Buildings and opening hours.

The University of Córdoba consists of three campuses spread across the city and another located on the outskirts, in a town called Belmez. There is the Menendez Pidal Campus where Medicine, Nursing, Physiotherapy, Education Sciences, and Psychology are studied. In the Central Campus, distributed throughout the city, you'll find the Faculty of Law and Economics and Business Sciences, the Faculty of Labour Sciences, and the Faculty of Philosophy and Letters. The Rabanales Campus is located on the outskirts of the city and can be reached by bike, bus, car, or train. Here you'll find the Faculty of Veterinary Medicine, Faculty of Sciences, School of Agricultural and Forestry Engineering, and the School of Engineering.

Seq01.2 Library

There is a library on the Rabanales Campus and others located in the Faculty of Education Sciences and Psychology, in the Faculty of Labour Sciences and Tourism, in the Faculty of Law, in the Faculty of Philosophy and Letters, in the Faculty of Medicine and Nursing, and in the Belmez Polytechnic School. All libraries are open from 8:00 to 20:30 from Monday to Friday. On Saturdays, they open from 9:00 to 14:00, except for the libraries of Philosophy and Letters and the Faculty of Medicine and Nursing which are open on Saturdays and Sundays from 9:00 to 21:00.

Seq01.3 International Office

The International Relations Office is located in the Rectorate and its office hours are from 8:00 to 15:00.

Seq01.4 Public Transportation

Access to the Rectorate, Central Campus, and Menendez Pidal Campus can be done by bicycle, bus, and car. To reach the Rabanales Campus, you can use a bike lane, bus, car, or train. The university provides bike loans for university staff and students.

Seq01.5 Sports

The University of Córdoba offers a sports service. The sports facilities are located at the Rabanales Campus and the Menendez Pidal Campus. There are paddle tennis courts, tennis courts, indoor swimming pool, outdoor swimming pool (only in summer), beach volleyball court, football field, athletics track, and indoor sports pavilions. You can get a sports card to receive discounts on activities. There are swimming classes, back-focused swimming, swimming fitness, pilates classes, and tennis classes offered. Activities and classes are available from 8:30 am to 9:30 pm.

Seq02 – Accessibility and Support

The University of Córdoba, through its Vice-Rectorate for Equality, Inclusion, and Social Commitment, is responsible for all matters related to cooperation, equality, and inclusion. The Vice-Rectorate for Students and Culture manages relations with student councils. The Vice-Rectorate for Sustainable Campus handles maintenance issues and new infrastructure projects. The Vice-Rectorate for Digital Transformation and Data Management deals with computer-related issues.

Seq02.1 Cooperation, Inclusion and equity office

The Diversity Support Service attends to any needs presented by students with special requirements. Through the Equality Unit, the University of Córdoba becomes a transmitter of values and a promoter of progress, incorporating gender equality as a principle to enhance its commitment to social justice and achieve the maximum development of its entire human capital.

Seq02.2 Students Guidance Service and Union of Students

The Student Council is the representative body of students, and each School and Faculty has its own.

Seq02.3 Technical helpdesk

Any computer-related issue can be reported to the Technology Support Unit or to the IT Service.

Seq02.4 E-learning support

The University of Córdoba has implemented the Moodle system as its digital platform. Any issues with the e-learning system can be reported by contacting the email at infomoodle@uco.es. To access the platform, you can only log in with a University of Córdoba email.

Seq02.5 Prevention Risk Service

The Prevention of Risks and Radiological Protection Unit of the University of Córdoba aims to promote and coordinate activities aimed at protecting the safety and health of workers and students at the University. The risk prevention service can manage any COVID-related incidents. For any medical issues, you can go to the Medical Assistance Service at the Rabanales Campus from 8:00 to 19:00.

Seq03 – Procedimiento de matrícula

Enrolling at the University of Córdoba is very easy. If you are a student with special needs, you should contact the Diversity Support Service, where specific programs are available to address the social, personal, psychological, and educational needs of the university community.

Seq03.1 How to enrol – steps

Erasmus students must register their stay using this link. You will need to complete a registration request and provide your details (nationality, identification document, first name, last name, date of birth, gender, email, address, and contact phone number). After entering this information, you will need to validate it, and your stay request will be registered.

Other students who are not Erasmus must complete their self-enrollment through the auto-enrollment by logging in with their username and password using this link. You will need to enter your personal information, review your academic results from previous years, check the status of your previous enrollments, and finally confirm the entire process. You can find all the information and steps to follow in this Enrollment Guide.

Seq03.2 Orientation office

The Student Information Office is located near the train station in Córdoba. The office hours are Monday to Friday from 8:00 to 15:00.

Seq03.3 Tutoring

The Tutorial Action Plan (PATU) is promoted by the University of Córdoba in response to the need and right of students to receive guidance and information from the University about its activities that affect them, as well as advice and assistance from mentors and tutors as determined. The Plan is organized following a hierarchical structure involving newly enrolled students (mentees), second-year and subsequent students (mentors), as well as tutoring professors in each degree program, responsible for guiding and coordinating PATU activities.

Seq04 – The University

The University of Córdoba has 21,000 students, a little over 1,200 professors, and 700 staff members, providing the necessary dynamism to adapt and enter the 21st century as a university

of high-quality teaching and proven scientific excellence. At the University of Córdoba, there are a total of 26 university chairs and 20 university-company classrooms.

Seq04.1 Brief History

Two centuries of history endorse the trajectory of the University of Córdoba, which, founded as such in 1972, has its roots in the Free University that operated in the province in the late 19th century and includes century-old studies such as Veterinary Medicine, unique in Andalusia.

Seq04.2 Campus, Faculties and Departments

The University of Córdoba consists of three campuses distributed throughout the city and another located on the outskirts in a town called Belmez. It has 6 Faculties and 3 Schools of Engineering and 44 departments.

Seq04.3 Bachelor's Degrees

Currently, the University of Córdoba offers 37 undergraduate degree programs covering all fields of knowledge.

Seq04.4 Master's Degrees

Currently, the University of Córdoba offers a wide range of master's degrees, totaling 74 across all fields of knowledge.

Seq04.5 PhD Programmes

At the University of Córdoba, doctoral studies are offered in 6 distinct programs: Biomedicine, Social and Legal Sciences, Advanced Computing, Energy and Plasma, Electrochemistry, Science and Technology, Languages and Cultures, and Heritage. Additionally, through the International School of Doctoral Studies in Agri-food, 5 additional programs are available.

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It is located in the Rectorate building of the University of Córdoba. In this building, there are offices for administrative procedures. You can see the Auditorium and the Mudejar Room where events and ceremonies are held. (Near the Rectorate, you can find a cafeteria.

Seq01.1 Buildings and opening hours.

The University of Córdoba consists of three campuses spread across the city and another located on the outskirts, in a town called Belmez. There is the Menendez Pidal Campus where Medicine, Nursing, Physiotherapy, Education Sciences, and Psychology are studied. In the Central Campus, distributed throughout the city, you'll find the Faculty of Law and Economics and Business Sciences, the Faculty of Labour Sciences, and the Faculty of Philosophy and Letters. The Rabanales Campus is located on the outskirts of the city and can be reached by bike, bus, car, or train. Here you'll find the Faculty of Veterinary Medicine, Faculty of Sciences, School of Agricultural and Forestry Engineering, and the School of Engineering.

Seq01.2 Library

There is a library on the Rabanales Campus and others located in the Faculty of Education Sciences and Psychology, in the Faculty of Labour Sciences and Tourism, in the Faculty of Law, in the Faculty of Philosophy and Letters, in the Faculty of Medicine and Nursing, and in the Belmez Polytechnic School. All libraries are open from 8:00 to 20:30 from Monday to Friday. On Saturdays, they open from 9:00 to 14:00, except for the libraries of Philosophy and Letters and the Faculty of Medicine and Nursing which are open on Saturdays and Sundays from 9:00 to 21:00.

Seq01.3 International Office

The International Relations Office is located in the Rectorate and its office hours are from 8:00 to 15:00.

Seq01.4 Public Transportation

Access to the Rectorate, Central Campus, and Menendez Pidal Campus can be done by bicycle, bus, and car. To reach the Rabanales Campus, you can use a bike lane, bus, car, or train. The university provides bike loans for university staff and students.

Seq01.5 Sports

The University of Córdoba offers a sports service. The sports facilities are located at the Rabanales Campus and the Menendez Pidal Campus. There are paddle tennis courts, tennis courts, indoor swimming pool, outdoor swimming pool (only in summer), beach volleyball court, football field, athletics track, and indoor sports pavilions. You can get a sports card to receive discounts on activities. There are swimming classes, back-focused swimming, swimming fitness, pilates classes, and tennis classes offered. Activities and classes are available from 8:30 am to 9:30 pm.

Seq02 – Accessibility and Support

The University of Córdoba, through its Vice-Rectorate for Equality, Inclusion, and Social Commitment, is responsible for all matters related to cooperation, equality, and inclusion. The Vice-Rectorate for Students and Culture manages relations with student councils. The Vice-Rectorate for Sustainable Campus handles maintenance issues and new infrastructure projects. The Vice-Rectorate for Digital Transformation and Data Management deals with computer-related issues.

Seq02.1 Cooperation, Inclusion and equity office

The Diversity Support Service attends to any needs presented by students with special requirements. Through the Equality Unit, the University of Córdoba becomes a transmitter of values and a promoter of progress, incorporating gender equality as a principle to enhance its commitment to social justice and achieve the maximum development of its entire human capital.

Seq02.2 Students Guidance Service and Union of Students

The Student Council is the representative body of students, and each School and Faculty has its own.

Seq02.3 Technical helpdesk

Any computer-related issue can be reported to the Technology Support Unit or to the IT Service.

Seq02.4 E-learning support

The University of Córdoba has implemented the Moodle system as its digital platform. Any issues with the e-learning system can be reported by contacting the email at infomoodle@uco.es. To access the platform, you can only log in with a University of Córdoba email.

Seq02.5 Prevention Risk Service

The Prevention of Risks and Radiological Protection Unit of the University of Córdoba aims to promote and coordinate activities aimed at protecting the safety and health of workers and students at the University. The risk prevention service can manage any COVID-related incidents. For any medical issues, you can go to the Medical Assistance Service at the Rabanales Campus from 8:00 to 19:00.

Seq03 – Procedimiento de matrícula

Enrolling at the University of Córdoba is very easy. If you are a student with special needs, you should contact the Diversity Support Service, where specific programs are available to address the social, personal, psychological, and educational needs of the university community.

Seq03.1 How to enrol – steps

Erasmus students must register their stay using this link. You will need to complete a registration request and provide your details (nationality, identification document, first name, last name, date of birth, gender, email, address, and contact phone number). After entering this information, you will need to validate it, and your stay request will be registered.

Other students who are not Erasmus must complete their self-enrollment through the auto-enrollment by logging in with their username and password using this link. You will need to enter your personal information, review your academic results from previous years, check the status of your previous enrollments, and finally confirm the entire process. You can find all the information and steps to follow in this Enrollment Guide.

Seq03.2 Orientation office

The Student Information Office is located near the train station in Córdoba. The office hours are Monday to Friday from 8:00 to 15:00.

Seq03.3 Tutoring

The Tutorial Action Plan (PATU) is promoted by the University of Córdoba in response to the need and right of students to receive guidance and information from the University about its activities that affect them, as well as advice and assistance from mentors and tutors as determined. The Plan is organized following a hierarchical structure involving newly enrolled students (mentees), second-year and subsequent students (mentors), as well as tutoring professors in each degree program, responsible for guiding and coordinating PATU activities.

Seq04 – The University

The University of Córdoba has 21,000 students, a little over 1,200 professors, and 700 staff members, providing the necessary dynamism to adapt and enter the 21st century as a university

of high-quality teaching and proven scientific excellence. At the University of Córdoba, there are a total of 26 university chairs and 20 university-company classrooms.

Seq04.1 Brief History

Two centuries of history endorse the trajectory of the University of Córdoba, which, founded as such in 1972, has its roots in the Free University that operated in the province in the late 19th century and includes century-old studies such as Veterinary Medicine, unique in Andalusia.

Seq04.2 Campus, Faculties and Departments

The University of Córdoba consists of three campuses distributed throughout the city and another located on the outskirts in a town called Belmez. It has 6 Faculties and 3 Schools of Engineering and 44 departments.

Seq04.3 Bachelor's Degrees

Currently, the University of Córdoba offers 37 undergraduate degree programs covering all fields of knowledge.

Seq04.4 Master's Degrees

Currently, the University of Córdoba offers a wide range of master's degrees, totaling 74 across all fields of knowledge.

Seq04.5 PhD Programmes

At the University of Córdoba, doctoral studies are offered in 6 distinct programs: Biomedicine, Social and Legal Sciences, Advanced Computing, Energy and Plasma, Electrochemistry, Science and Technology, Languages and Cultures, and Heritage. Additionally, through the International School of Doctoral Studies in Agri-food, 5 additional programs are available.

UNITUS - Università degli Studi della Toscana, Italy

About ISENSE

ISENSE is an Erasmus+ project co-funded by the European Union.

The project aims to develop digital services and tools to support deaf students in the university environment.

Have you seen the logo?

The logo combines the three main aspects of the ISENSE project:

- holography
- virtual reality
- sign language

This is our starting point to create an accessible and inclusive University.

We are present in five different countries:

- Italy
- Austria
- Poland
- Spain
- Germany

For more information about the project, visit our website!

Explanation

Welcome to the University of Tuscia in Viterbo. We're happy to have you as a visitor and, hopefully, as a future student. My name is Daniele Caputi and I am part of the ISENSE project. Click on the logo to learn more about the ISENSE project. I will be your guide and will give you some important information. Before we begin, I'd like to explain how you can interact with me. It's really very simple. At the end of my explanation, press the "START" button on the touchscreen. Once I finish telling you about a topic, you can choose others by pressing one of the buttons that will appear while I'm speaking. Don't forget that you can always press "<—" to go back to the previous topic. If you'd like to add English subtitles, just press the flag icon. Now you're ready to begin.

Introduction

These are the four main topics you can interact with:

- Places of interest and Infrastructures
- Accessibility and Support
- Guidance and Enrolment
- The University

Feel free to choose the one you'd like to start with!

1. Places of Interest and Infrastructures

You are at the main entrance of the Rectorate of the University of Tuscia. Inside this building, you can find the Aula Magna, the Auditorium, all administrative offices and two charming cloisters. There is also a café and the library. Now you can select one of the topics or return to the main menu. You can also scan the QR code to view the map on your device.

1.1 Buildings and Timetables

The University is located in three different cities in the Lazio region: Viterbo, Civitavecchia and Rieti. Most of the buildings are in Viterbo, on the campuses: “Santa Maria in Gradi”, “Campus Riello”, “San Carlo”, “Paradiso” and “Agraria”. Other places of interest include the sports centre, the university farm and the botanical garden. The buildings have different public opening hours. Generally, they are open from Monday to Friday, from 8.00 am to 8.00 pm. For up-to-date information, please visit the website.

1.2 Libraries

SBA is the University Library System and it is made up of two sections. The first is the CAB – University Centre for Libraries, while the second is divided into the scientific and the humanities fields. By accessing the WorldCat Discovery platform, you can find all the details regarding library access and available books. For UNITUS students, consulting and borrowing textbooks only requires an ID document. For up-to-date information, please visit the website.

1.3. International Office

At the University – Via Santa Maria in Gradi location, inside the Rectorate building, you’ll find the Office for Mobility and International Cooperation. It is open every day from Monday to Friday from 11.00 am to 1.00 pm and is responsible for:

- International Cooperation
- Mobility programmes for students, administrative staff and faculty members

If you want to have an experience abroad for Erasmus, an internship, or your thesis, this is the place to go! For updated information and to contact the University staff, visit the website.

1.4. Public Transport and Parking

Do you know how to get to Viterbo? It’s very easy. You can use the Cotral bus lines or the Trenitalia railway service. Once you’re here, thanks to the urban bus service, you can reach the various university campuses of Riello, the Paradiso complex, San Carlo and Santa Maria in Gradi, as well as the two Student Housing locations. For updates on bus and train schedules, visit the website or download the suggested apps. If you prefer to reach us using your own vehicle, you should know that both inside and near all the University campuses you will find large free parking areas available.

1.5. Sport and Nature

At the University, there is the C.U.S. – University Sports Centre of Viterbo, the organisation that manages and promotes sports activities among students. It is located in Via San Camillo de Lellis and it is open from 9.00 AM to 10.00 PM. Registration is free for all students enrolled at UNITUS! For updated information

about opening hours and registration procedures, visit the website. In addition to sports, nature is also very important to us. In front of the Bullicame thermal spring, you'll find the "Angelo Rambelli" Botanical Garden, created to support educational, research, learning and recreational activities—an open-air laboratory with a vast variety of plant species. For information on opening hours and upcoming events, visit the website. We also must mention the University Educational and Experimental Farm. It is located near the Riello campus and hosts students for practical training, theses and internships. Go to the website to learn more.

2. Accessibility and Support

The University offers a range of services to support the independence of all students, inclusion and participation in university life, as well as access to services and facilities. Everyone can achieve their goals and develop their skills. We believe that diversity is a value to be preserved and promoted, regardless of individual needs and differences. For this reason, UNITUS is actively involved in numerous research projects focused on inclusive and innovative education. Now you can select one of the topics, or return to the main menu.

2.1. Inclusion and Equity Office

What are the useful contacts? You can go to the Inclusion and Student Services Office located in Via Santa Maria in Gradi, inside the Rectorate building. The staff also provides assistance by phone and email. You can find all the information on the website. Each Department has an inclusion officer and their name can be found on the same website.

2.2. Student Associations

The University encourages and values student participation. By highlighting its identity as UNITUS, it is the student associations themselves that promote cultural and social activities. There are currently eight of them. For more information, visit the website.

2.3. Student Guidance Services

The University is attentive to the needs of its students and it is committed to supporting them throughout their entire educational journey. It offers both online and in-person guidance for those interested in enrolling, as well as tutoring services, job placement, scholarships, international mobility programmes and much more. You can find all the useful information on the website.

2.4. Technical Helpdesk

The Technical Helpdesk Office provides remote support to resolve IT issues as quickly as possible. For more information, visit the website.

2.5 E-Learning Support

Moodle is used both for entrance tests and by enrolled students to download learning materials and stay informed about the courses they need to follow. Tutorials are available on the website for using the platform.

3. Enrolment Procedure

The University has a website, UnitusOrienta, dedicated to orientation and enrolment phases. The enrolment process is exclusively online and an entrance test is always required. For some degree courses, the test is not selective, but allows the student to assess their level of preparation. You can find more information and some sample/simulated tests on the website. Remember, if you are a student with disabilities or specific learning disorders (SLD), you must submit the appropriate form downloadable from UnitusOrienta during the test registration phase. Now you can select one of the topics, or return to the main menu.

3.1. How to Enrol – Documents

The documents required for enrolment include:

- High school diploma
- A photograph
- Valid ID
- Tax code
- Current year ISEE certificate
- Email address

Once you have collected everything, go to the website, register on the Student Portal and create a user profile. If you are a non-EU student living abroad, you will need to submit specific documents. For details on both procedures, visit the enrolment section.

3.2 How to Enrol – Steps

After creating a profile on the Student Portal, click on:

- “Enrolment and Entrance Tests”
- “Enrolment Application”
- “List”

and choose the course you want to attend.

Next, click on “Proceed with Enrolment” and print the receipt. You also have the option to visit the website to simulate enrolment costs and to check the rules on fees and contributions.

3.3. Orientation Office

The Communication and Orientation Office is located at the University Rectorate.

Its main functions include managing orientation activities, holding orientation meetings at various secondary schools and organising events.

For more information, visit the website

3.4. Tutoring

Tutors are responsible for supporting undergraduate students in their learning and academic activities. Specifically, their role is to provide information and help solve problems. If you need a tutor or if you want to become one yourself, check the dedicated page.

3.5. Unitus for Secondary Schools

Every year, the University of Tuscia offers courses recognised within the ministerial project PCTO for the development of transversal skills and guidance. These courses are aimed at students in the final three years of secondary school. The list of available programmes can be found on the website. Secondary school students enrolled in their 4th and 5th years can also participate in training programmes as part of the “Unitus4School” initiative, which provides that each Department offers in-depth lectures. Are you a student wanting to earn 2 CFU credits usable in your future studies? Join the initiative too! For more information, visit the website.

4. The University

Founded in Viterbo in 1979, the University of Tuscia has quickly developed into a well-established cultural reference point, offering academic programmes that combine a strong focus on the local area with an international outlook. Visit the University’s website and discover the fantastic world of UNITUS. Now you can select one of the topics or return to the main menu.

4.1 Brief History

The University of Tuscia, and in particular the Santa Maria in Gradi complex, was for several centuries a Dominican convent. After various restoration works, it was recovered starting in 1996. Still today, it stands as an important historical and artistic landmark, thanks to the presence of:

- the Medieval cloister
- the Renaissance cloister
- the imposing Church of Santa Maria in Gradi, founded in the second half of the 13th century

The first faculties established were Agriculture, Modern Foreign Languages and Literatures, Mathematics, Physics and Natural Sciences and Cultural Heritage Conservation. Today, the academic offer includes over 50 undergraduate and graduate degree programmes, a number that continues to grow.

4.2. Departments

The University of Tuscia includes six departments:

- DAFNE
- DEB
- DEIM
- DIBAF

– DISTU

– DIKE

Want to know more? Visit the website!

4.3. Bachelor's Degrees

The undergraduate academic offer includes 26 degree programmes. They are divided into three main areas:

– Social sciences

– Science and technology

– Humanities

Interested in learning more? Visit the dedicated page on the website.

4.4 Master's Degrees

The graduate academic offer includes 23 two-year master's degree programmes and two single-cycle degree programmes lasting 5 years. The courses are divided into three main areas:

– Social sciences

– Science and technology

– Humanities

If you're interested in learning more, visit the website!

4.5. PhD Programmes

After completing your bachelor's and master's degrees, would you like to stay in the academic world? UNITUS offers the opportunity to continue your education with eight three-year PhD programmes. To stay updated on the academic offer and application calls for each cycle, check the website.

Il progetto ISENSE (pulsante interattivo)

ISENSE è un progetto Erasmus+ co-finanziato dall'Unione Europea. Il progetto mira alla realizzazione di servizi e strumenti digitali per supportare gli studenti sordi nel contesto universitario. Hai visto il logo? Il logo è la combinazione dei tre principali aspetti del progetto ISENSE: olografia, realtà virtuale e lingua dei segni. Questo è il nostro punto di inizio per creare un'Università accessibile e inclusiva. Ci puoi trovare in cinque diversi paesi: Italia, Austria, Polonia, Spagna e Germania. Per maggiori informazioni sul progetto, puoi visitare il nostro sito.

Spiegazione (OLOS® and interactive online version)

Benvenuti all'Università degli Studi della Tuscia di Viterbo. Siamo felici di averti come visitatore e, speriamo, come futuro studente. Il mio nome è Daniele Caputi e faccio parte del progetto ISENSE. Clicca sul logo per sapere di più del progetto ISENSE. Sarò la tua guida e ti darò alcune importanti informazioni. Prima di iniziare, voglio spiegarti come puoi interagire con me. È veramente molto facile. Alla fine della mia spiegazione, premi il pulsante "START" del touchscreen. Appena avrò finito di raccontarti un argomento, puoi selezionarne altri premendo uno dei tasti che compariranno mentre sto segnando. Non dimenticarti che ti basterà premere "←" per tornare all'argomento precedente. Se vuoi aggiungere i sottotitoli in inglese, premi la bandiera . Ora sei pronto per iniziare.

Introduzione

Questi sono i quattro argomenti principali con i quali puoi interagire:

- Luoghi di interesse e infrastrutture
- Accessibilità e supporto
- Orientamento e immatricolazione
- L'Università

Scegli pure quello con cui vuoi iniziare!

1. Luoghi di interesse e strutture

Ti trovi nell'ingresso principale del Rettorato dell'Università degli Studi della Tuscia. All'interno di questo edificio puoi trovare l'Aula Magna, l'Auditorium, tutti gli uffici amministrativi e due affascinanti chiostri. C'è anche un bar e la biblioteca.

Adesso puoi selezionare uno degli argomenti oppure tornare al menu principale. Puoi anche inquadrare il QR code per vedere la mappa sul tuo dispositivo.

1.1 Edifici e orari

L'Università è situata in tre diverse città del Lazio: Viterbo, Civitavecchia e Rieti. La maggior parte degli edifici è a Viterbo, nei campus: "Santa Maria in Gradi", "Campus Riello", "San Carlo", "Paradiso" e "Agraria". Altri luoghi di interesse sono il centro sportivo, l'azienda agraria e l'orto botanico. Gli edifici hanno orari di apertura al pubblico diverse. Generalmente sono aperti dal lunedì al venerdì dalle 8 alle 20. Per informazioni aggiornate consulta il sito.

1.2 Biblioteche

SBA è il Sistema Bibliotecario di Ateneo ed è composto da sue sezioni. La prima è il CAB – Centro di Ateneo per le Biblioteche, mentre la seconda è divisa in campo scientifico e campo umanistico.

Accedendo sulla piattaforma WorldCat Discovery è possibile trovare tutte le specifiche per l'accesso alla biblioteca e sui libri disponibili. Per gli studenti e le studentesse UNITUS la consultazione e l'affitto dei libri di testo richiede soltanto un documento di identità. Per informazioni aggiornate visita il sito.

1.3. Ufficio internazionale

L'Ufficio mobilità e cooperazione internazionale ha sede presso il Rettorato dell'Università – Via Santa Maria in Gradi. È aperto tutti i giorni dal lunedì al venerdì dalle 11.00 alle ore 13.00 e svolge le funzioni:

- Cooperazione internazionale
- Programmi di mobilità per studenti, personale **Tecnico Amministrativo** e docenti.

Se vuoi svolgere un'esperienza all'estero per Erasmus, tirocinio o tesi è qui che devi rivolgerti! Per informazioni aggiornate e per contattare lo staff di Ateneo visita il sito.

1.4. Trasporto pubblico e parcheggio

Sai come arrivare a Viterbo? È facilissimo. Potrai usufruire delle linee autobus Cotral o del trasporto ferroviario Trenitalia. Una volta qui, grazie al servizio di linea urbana, potrai raggiungere i vari poli universitari del Riello, del complesso del Paradiso e di San Carlo e di Santa Maria in Gradi, oltre alle due sedi della Casa dello Studente.

Per aggiornamenti sugli orari degli autobus e dei treni visita il sito e scarica le app suggerite.

Se invece preferisci raggiungerci con un tuo mezzo, sappi che avrai a disposizione ampi parcheggi gratuiti sia all'interno che in prossimità di tutte le sedi dell'Ateneo!

1.5. Sport e Natura

Presso l'Ateneo è presente il C.U.S. – Centro Universitario Sportivo di Viterbo, l'organizzazione che gestisce e promuove l'attività sportiva tra gli studenti. La sede è in via San Camillo de Lellis ed è aperta dalle 9.00 alle

22.00. L'iscrizione è gratuita per tutti gli studenti iscritti all'UNITUS! Per informazioni aggiornate su orari e modalità di iscrizione visita il sito.

Oltre allo sport, per noi è fondamentale anche la natura. Davanti alla sorgente termale del Bullicame, si trova l'Orto Botanico "Angelo Rambelli", creato a sostegno di attività didattiche, di ricerca, educative e ricreative, un laboratorio all'aperto con una grandissima varietà di specie vegetali. Per informazioni sugli orari di apertura e gli eventi in programma visita il sito.

Non si può tralasciare anche l'Azienda Agraria-Didattico-Sperimentale. Si trova nei pressi della sede Riello che accoglie gli studenti per esercitazioni, tesi di laurea e attività di tirocinio. Vai sul sito per scoprire di più.

2. Accessibilità e supporto

L'Ateneo offre una serie di servizi per favorire l'autonomia di studenti e studentesse, l'inclusione e la partecipazione alla vita universitaria, ma anche l'accesso a servizi e strutture. Crediamo che la diversità sia un valore da preservare e promuovere: ognuno può raggiungere i propri obiettivi e sviluppare le sue competenze, indipendentemente dalle esigenze e differenze individuali. Proprio per questo l'UNITUS è attiva in numerosi progetti di ricerca per la didattica inclusiva e innovativa.

Adesso puoi selezionare uno degli argomenti, oppure tornare al menu principale.

2.1. Ufficio inclusione ed equità

Quali sono i contatti utili? Puoi rivolgerti all'Ufficio Inclusione e servizi agli studenti e post lauream presso il Rettorato, in via Santa Maria in Gradi. Il personale risponde all'utenza anche attraverso i contatti telefonici e per email. Puoi trovare tutte le informazioni sul sito.

Ogni Dipartimento ha un referente per l'inclusione, il suo nominativo è consultabile sullo stesso sito.

2.2. Associazioni studentesche

L'Ateneo incentiva e valorizza la partecipazione degli studenti. Sono proprio le associazioni studentesche a promuovere attività culturali e sociali, esaltando l'identità dell'Università della Tuscia. Attualmente sono otto.

Per maggiori informazioni, visita il sito.

2.3. Servizi di orientamento agli studenti

L'Università è attenta alle esigenze degli studenti e studentesse e si impegna ad accompagnarli nel loro intero percorso formativo. Offre orientamento online e in presenza a chi è interessato ad iscriversi all'Ateneo, oltre a servizi di tutorato, job placement, borse di studio, programmi di mobilità internazionale e tanto altro. Trovi tutte le informazioni utili sul sito.

2.4. Helpdesk Tecnico

L'ufficio Helpdesk Tecnico fornisce supporto da remoto per risolvere i problemi informatici il più rapidamente possibile. Per maggiori informazioni visita il sito.

2.5 Supporto E-Learning

Moodle è utilizzato sia per lo svolgimento dei test di ingresso sia dagli studenti iscritti per scaricare il materiale didattico ed essere costantemente informati sui corsi che devono seguire. Sul sito sono presenti tutorial per utilizzo della piattaforma.

3. Procedura di immatricolazione

L'Ateneo ha un sito dedicato alle fasi di orientamento e immatricolazione: UnitusOrienta. La procedura di immatricolazione è esclusivamente online ed è sempre previsto un test di ingresso. Per alcuni corsi di studi non ha carattere selettivo, ma permette allo studente di valutare il suo livello di preparazione. È possibile trovare maggiori informazioni ed alcuni esempi/simulazioni di test sul sito. Ricorda, se sei uno studente con disabilità o DSA, durante la fase di iscrizione al test devi presentare l'apposito modulo scaricabile su UnitusOrienta.

Adesso puoi selezionare uno degli argomenti, oppure tornare al menu principale.

3.1. Come iscriversi – Documenti

I documenti necessari per l'iscrizione sono relativi al diploma di scuola secondaria superiore, da una fotografia, documento di identità valido; codice fiscale; attestazione ISEE dell'anno corrente e-indirizzo email.

Una volta raccolti tutti, accedi al sito, registrati al Portale dello Studente e crea un profilo utente.

Se sei uno studente non comunitario residente all'estero, dovrai consegnare dei documenti specifici. Per i dettagli su entrambe le procedure, accedi alla sezione immatricolazioni.

3.2 Come immatricolarsi – Passaggi

Dopo aver creato un profilo sul Portale dello studente clicca su "Immatricolazioni e test d'accesso", "domanda di immatricolazione", "elenco" e scegli il corso che vuoi frequentare. A questo punto, clicca su "procedi con l'immatricolazione" e stampa la ricevuta.

Hai anche la possibilità di consultare il sito per simulare i costi di iscrizione e per controllare la disciplina tasse e contributi.

3.3. Ufficio orientamento

L'Ufficio Comunicazione e orientamento ha sede presso il Rettorato dell'Università. Le sue principali funzioni riguardano la gestione dell'attività di orientamento, gli incontri di orientamento presso i vari Istituti secondari superiori e l'organizzazione di eventi.

Per maggiori informazioni visita il sito.

3.4. Tutorato

I tutor hanno il compito di agevolare gli studenti dei corsi triennali nell'apprendimento e nella didattica. In particolare, il loro compito è fornire informazioni e risolvere i problemi che gli studenti e le studentesse incontrano all'inizio e durante la loro esperienza universitaria, supportandoli nelle difficoltà di ordine organizzativo e didattico.

Se hai bisogno di un tutor o se proprio tu vuoi diventare un tutor, consulta la pagina dedicata.

3.5. Unitus per le scuole secondarie

L'Università della Tuscia eroga ogni anno corsi riconoscibili nel progetto ministeriale PCTO per lo sviluppo di competenze trasversali e l'orientamento. I corsi sono rivolti alle classi del triennio delle scuole secondarie superiori. La lista dei percorsi è consultabile sul sito.

Gli studenti e le studentesse delle scuole secondarie iscritti al IV e V anno possono inoltre partecipare a dei percorsi formativi che rientrano nell'iniziativa "Unitus4School", che prevede che ciascun Dipartimento metta a disposizione lezioni di approfondimento. Sei uno studente e vuoi ottenere 2 CFU utilizzabili nel tuo futuro percorso di studi? Partecipa anche tu all'iniziativa. Per maggiori info visita il sito.

4. L'Università

Fondata a Viterbo nel 1979, l'Università degli Studi della Tuscia si è rapidamente sviluppata, fino a diventare un punto di riferimento culturale consolidato, con un'offerta formativa che unisce l'attenzione per il territorio a un ampio respiro internazionale.

Consulta il sito dell'Università e scopri il fantastico mondo UNITUS. Adesso puoi selezionare uno degli argomenti, oppure tornare al menu principale.

4.1 Breve storia

L'Università degli Studi della Tuscia, e in particolare il complesso di S. Maria in Gradi, è stata per diversi secoli un convento domenicano. Dopo diversi restauri, è stato recuperato a partire dal 1996. Ancora oggi rappresenta un'importante testimonianza storica e artistica, grazie alla presenza del chiostro medievale, del chiostro rinascimentale ed all'imponente chiesa di S. Maria in Gradi, fondata nella seconda metà del Duecento. Le prime facoltà istituite furono Agraria, Lingue e Letterature straniere moderne, Scienze matematiche fisiche e naturali e Conservazione dei beni culturali.

Attualmente l'offerta formativa conta più di 50 corsi di laurea triennale e magistrale, un numero destinato a crescere per garantire un'offerta in linea con le necessità del mercato moderno.

4.2. Dipartimenti

L'Università degli Studi della Tuscia include sei dipartimenti:

- DAFNE
- DEB
- DEIM
- DIBAF
- DISTU
- DISUCOM

Vuoi saperne di più? Visita il sito!

4.3. Lauree Triennali

L'offerta formativa delle lauree triennali si articola in 26 corsi di studio. Sono suddivisi in tre macro-aree: area scienze sociali, area scientifico-tecnologica, area umanistica. Sei interessato a saperne di più? Visita la pagina del sito dedicata!

4.4 Lauree Magistrali

L'offerta formativa delle lauree magistrali si articola in 23 corsi di laurea magistrale di durata biennale ed in due corsi di laurea a ciclo unico, della durata di 5 anni. I corsi sono suddivisi in tre macro-aree: area scienze sociali, area scientifico-tecnologica, area umanistica.

I corsi sono suddivisi per aree, se sei interessato a saperne di più, visita il sito!

4.5. Dottorati di ricerca

Ti piacerebbe rimanere nel mondo universitario? Dopo il percorso completo di laurea triennale e laurea magistrale, UNITUS offre la possibilità di proseguire la formazione con otto programmi di dottorato di ricerca di durata triennale.

Controlla il sito per essere aggiornato sull'offerta formativa e sui bandi di concorso di ogni ciclo.

SEQ-1 Anleitung

Willkommen an der Universität Klagenfurt! Wir freuen uns, dass Sie uns besuchen und hier vielleicht studieren möchten. Ich heiße CHRISTIAN. Ich wurde im Rahmen des Projekts ISENSE entwickelt. Klicken Sie auf das Icon des Projektlogos, um mehr über ISENSE zu erfahren. Ich werde Sie führen und Ihnen wichtige Informationen geben. Aber zuerst müssen Sie wissen, wie Sie mit mir interagieren können. Das ist ganz einfach! Am Ende meiner Erklärung drücken Sie einfach den Button "START" auf dem Touchscreen. Sobald ich mit einem Thema fertig bin, können Sie sich weitere Themen ansehen. Wählen Sie dafür einen der Buttons aus, die aufscheinen, während ich spreche. Und vergessen Sie nicht – Sie können immer zum vorigen Thema zurückkehren, indem Sie auf "←" drücken. Wenn Sie englische Untertitel möchten, drücken Sie bitte den Flaggen-Button . Sie sind jetzt bereit für den START.

ISENSE Toggle Button: Über ISENSE

ISENSE ist ein von der EU gefördertes Erasmus+-Projekt. Es zielt darauf ab, Dienste und digitale Tools zur Unterstützung von gehörlosen Studierenden in der Höheren Bildung zu entwickeln. Haben Sie das Logo gesehen? Es verbindet die drei Hauptaspekte von ISENSE: Holografie, Virtual Reality und Gebärdensprache. Das ist unser Beitrag zu einer barrierefreien und inklusiven Universität. Sie finden uns in fünf Ländern: Italien, Österreich, Polen, Spanien und Deutschland. Mehr Informationen zu ISENSE finden Sie auf unserer Homepage.

SEQ00 – Einführung

Sie können jetzt diese vier Hauptthemen erforschen:

- Interessante Orte und Infrastruktur
- Barrierefreiheit und Unterstützung
- Zulassung zum Studium
- Über die Universität

Bitte wählen Sie Ihr erstes Thema aus!

SEQ01- Infrastruktur und Wissenswertes

Der Campus besteht aus mehreren Gebäuden. Sie befinden sich jetzt beim Haupteingang im Zentraltrakt. Wenn Sie geradeaus weitergehen, kommen Sie an mehreren kleineren Hörsälen vorbei. Dort befindet sich auch das Buffet, und dahinter der Eingang zur Bibliothek. Sie können jetzt die folgenden Themen vertiefen oder zum Auswahlmenü zurückkehren und eine andere Wahl treffen. Aber zuerst können Sie diesen QR-Code scannen, um einen Lageplan auf Ihrem Gerät anzuzeigen.

SEQ01.1 - Öffnungszeiten und Gebäudenamen

Das Hauptgebäude ist der Zentraltrakt mit dem Haupteingang. Er ist rund um die Uhr geöffnet. Für die anderen Eingänge benötigen Sie eine Servicekarte (AAU.card). Mit dem Zentraltrakt verbunden sind der Südtrakt und der Nordtrakt. Es gibt auch noch verschiedene kleinere Gebäude wie das Servicegebäude, in dem sich ein Café, eine Bank und eine Versicherung befinden. Wenn Sie zu einem bestimmten Raum wollen, schauen Sie sich die Raumnummer an. Der Buchstabe steht für das Gebäude: Z für den Zentraltrakt, N für den Nordtrakt, S für den Südtrakt, V für das Vorstufengebäude, O für das Servicegebäude, M für das Mensagebäude und U für das Universitätssportinstitut. Außerhalb des Campus gibt noch zwei weitere Lokationen: C für das Gebäude in der Sterneckstraße und B für Räume im Lakeside Park. Die erste Zahl zeigt das Stockwerk an, die letzte die Raumnummer.

SEQ01.2 - Bibliothek

Die Bibliothek erstreckt sich über drei Stockwerke. Die Freihandsammlung befindet sich im zweiten Stock. Dort können Sie direkt nach Büchern suchen. Sie können diese dann bei der Entlehnstelle im Erdgeschoß ausborgen. Die Bibliothek verfügt auch über Arbeitsplätze. Für Studierende gilt die AAU.card als Bibliotheksausweis. Wenn Sie sich auf der Website anmelden, können Sie die Bibliothek rund um die Uhr nutzen. Für aktuelle Informationen gehen Sie bitte auf die Webseite der Bibliothek.

SEQ01.3 - International Office

Das "International Office" ist für alle internationalen Angelegenheiten zuständig. Zum Beispiel hat die AAU zahlreiche Partnerschaftsabkommen mit anderen Universitäten in über 50 Ländern weltweit. Falls Sie einen Teil Ihres Studiums im Ausland absolvieren möchten, finden Sie beim "International Office" Beratung und Unterstützung. Es befindet sich im Servicegebäude. Aktuelle Informationen finden Sie auf den Webseiten.

SEQ01.4 - Öffentlicher Verkehr und Parkplätze

Die Universität hat gute Busverbindungen ins Stadtzentrum, zum See und zu den Bahnhöfen "Hauptbahnhof" und "Klagenfurt West". Sie finden die Abfahrtszeiten auf Bildschirmen innerhalb der Universität oder direkt auf der Homepage der "Stadtwerke". Dort können Sie sich auch die App „KlagenfurtMobil“ herunterladen und Informationen über Studierendentarife nachlesen. Für Informationen zu Zügen und Tickets gehen Sie bitte auf die ÖBB-Homepage.

Falls Sie mit dem Auto da sind, beachten Sie bitte, dass für das Parken am Campus ohne einen Behindertenausweis rund um die Uhr Gebühren zu entrichten sind. Aktuelle Informationen rund ums Parken finden Sie auf der Webseite.

SEQ01.5 - Sport und Freizeit

Das Universitätssportinstitut befindet sich direkt am Campus. Daher können Sie leicht vor, nach oder sogar zwischen Ihren Lehrveranstaltungen einen Kurs besuchen. Das USI bietet ca. 250 Kurse an, von Yoga bis Fechten. Es gibt auch saisonale Sportcamps, vom Kite-Surfing bis zu Klettern und Schifahren. Im Sommer können Sie gegen Gebühr auch Beachvolleyball oder Tennis spielen oder sich SUPs und Kayaks ausborgen. Für aktuelle Informationen besuchen Sie bitte die USI-Webseite.

Der Wörthersee mit seinen Strandbädern ist nur wenige Minuten entfernt. Sie können auch im Europapark spazieren gehen oder auf dem Kreuzbergl wandern. Wenn Sie höhere Berge bevorzugen, sind einige Wander- und Schigebiete von Klagenfurt aus leicht erreichbar.

SEQ02 - Barrierefreiheit und Unterstützungsangebote

Vielleicht benötigen Sie vor Studienbeginn oder im Laufe Ihres Studiums Rat oder Hilfe. Hauptansprechpartner für Barrierefreiheit ist das "Accessibility Office". Dort bietet man Ihnen Informationen und setzt sich für einen gleichberechtigten Zugang für Menschen mit Beeinträchtigungen und chronischen Krankheiten ein. Ich werde Ihnen auch einen Überblick über weitere Unterstützungsangebote an der Universität geben und Ihnen erklären, wo Sie bei technischen Problemen oder Schreibblockaden Hilfe finden. Bitte wählen Sie ein erstes Thema aus!

SEQ02.1 - Union of Students / Österreichische Hochschülerschaft

Die Österreichische Hochschülerschaft oder ÖH vertritt die Interessen der Studierenden. Sie bieten Informationen, Rat und Hilfe. Ihr "Service Center" ist die zentrale Anlaufstelle für alle Studienprobleme. Man hilft Ihnen gratis weiter und Sie können dort auch Skripten erwerben.

Das "Service Center" befindet sich im Zentraltrakt. Fragen zu bestimmten Studienrichtungen können Sie an die entsprechenden Studienvertretungen richten. Die ÖH unterstützt Sie auch bei anderen Dingen wie Jobs, Praktika oder Unterkunft und organisiert Freizeitveranstaltungen wie Partys. Die neuesten Informationen dazu finden Sie auf der Webseite der ÖH.

SEQ02.2 - Student Guidance Service / Studienberatung

Die Studienberatung beantwortet zukünftigen Studierenden alle Fragen zum Studium. Für Fragen zu bestimmten Studienrichtungen gibt es auch Kontaktpersonen für kultur- und bildungswissenschaftliche Studien, technische Studien und Wirtschaftsstudien. Sind Sie die erste Person aus Ihrer Familie, die studiert? Dann gibt es ein besonderes Angebot mit Rat und Mentoring für Sie. Aktuelle Informationen dazu finden Sie auf der Webseite der Studienberatung.

SEQ02.3 - Technische Unterstützung

Der Zentrale Informatikdienst oder ZID ist für die gesamte IT an der Universität verantwortlich. Das Personal am IT Service-Desk hilft Ihnen bei allen Computerproblemen. Der Service-Desk befindet sich im Südtrakt. Sie können aber auch die Hotline oder das Service-Desk Portal kontaktieren. Aktuelle Informationen dazu finden Sie auf der ZID-Webseite.

SEQ02.4 - Unterstützung beim E-Learning

Das "Center for University Learning and Teaching" oder CULT hilft Ihnen bei allen Fragen zum E-Learning weiter. Zum Beispiel, wie Sie eine digitale Prüfung ablegen oder wie Sie mit der E-Learning-Plattform Moodle arbeiten. Dort erhalten Sie auch Tutoring und Mentoring. Das CULT befindet sich im Mensagebäude. Sie können auch die Hotline kontaktieren. Die neuesten Informationen dazu gibt es auf der CULT-Webseite.

SEQ02.5 - SchreibCenter

Das SchreibCenter war das erste an einer österreichischen Universität. Es hilft Ihnen beim wissenschaftlichen, berufsbezogenen und kreativen Schreiben. Im Angebot finden sich Schreibkurse, Schreibberatung, Textcoaching und Schreibwerkstätten wie die "Lange Nacht des Schreibens". Es gibt auch deutsche und englische Lehrveranstaltungen sowie Schreibtutorials. Die neuesten Informationen dazu finden Sie auf der Webseite des SchreibCenters. Es verfügt auch über eine eigene Seite auf Facebook.

SEQ03 - Zulassung zum Studium

Die Universität bietet eine Vielzahl von Bachelor- und Master-Studiengängen, Lehramtsstudien und Doktoratsstudien an. Einen aktuellen Überblick finden Sie in der folgenden Liste. Wenn Sie sich unsicher sind, gibt es verschiedene Beratungsmöglichkeiten, die Sie bei Ihrer Entscheidung unterstützen. Nachdem Sie Ihre Entscheidung getroffen haben, können Sie sich an der Universität für Ihr Studium einschreiben ("inskribieren"). Dafür sind mehrere Schritte nötig. Die folgenden Themen enthalten mehr Informationen zur Zulassung zum Studium.

SEQ03.1 – Zulassung (Dokumente)

Sie benötigen einen Pass oder Personalausweis und Ihr Reifeprüfungszeugnis oder Zeugnis der Allgemeinen Hochschulreife. Auch für eine Namensänderung oder eine Zulassung an einer anderen Universität brauchen Sie einen Nachweis. Die Dokumente müssen als Originale oder notariell beglaubigte Kopien vorgelegt werden und unversehrt sein. Ausführliche Informationen dazu finden Sie in der folgenden Anleitung.

SEQ03.2 – Zulassung (Schritt-für-Schritt)

Das allgemeine Zulassungsverfahren besteht aus den folgenden Schritten:

1. Eine Online-Registrierung, bei der Sie Ihre persönlichen Daten und Ihr Wunschstudium angeben.
2. Eine persönliche Einschreibung in der Studien- und Prüfungsabteilung mit den erforderlichen Dokumenten.

Bitte beachten Sie, dass es Zulassungsfristen gibt, und dass für bestimmte Studien besondere Aufnahmeverfahren existieren. Genaue Informationen dazu finden Sie auf der Webseite.

SEQ03.3 – Studien- und Prüfungsabteilung

Die Studien- und Prüfungsabteilung ist eine wichtige Anlaufstelle für zukünftige und schon zugelassene Studierende. Zu den Hauptaufgaben zählen Zulassungen, Studien und Prüfungswesen. Die Studien- und Prüfungsabteilung befindet sich beim Haupteingang. Bevor Sie sie aufsuchen, müssen Sie zuerst online einen Termin buchen. Aktuelle Informationen zu Öffnungszeiten und Terminbuchungen finden Sie auf der Webseite.

SEQ03.4 – Studieneingangs- und Orientierungsphase (StEOP)

Wenn Sie ein Bachelorstudium machen, beginnen Sie Ihr Studium mit einer Studieneingangs- und Orientierungsphase (StEOP). Sie erhalten dabei einen Überblick über die wesentlichen Inhalte des gewählten Studiums und können so überprüfen, ob es Ihren Vorstellungen entspricht. Die StEOP besteht aus mehreren Lehrveranstaltungen, die Sie erfolgreich absolvieren müssen. Welche das sind, hängen von Umfang und Aufbau des entsprechenden Studiums ab, dem Curriculum. Wenn Sie mehr über die StEOP und Curricula erfahren möchten, sehen Sie sich die folgenden Webseiten an.

SEQ03.5 – Neu an der Universität

Die Universität hat eine sehr nützliche Checkliste für neue Studierende. Hier finden Sie auch Informationen für alles, was Sie nach der Einschreibung machen müssen – zum Beispiel, wie Sie Ihre Studierendenkarte (AAU.card) aktivieren, sich für Lehrveranstaltungen anmelden und noch viel mehr.

Alles über den Studienbeginn und empfohlene Studienverläufe finden Sie auf der AAU-Homepage.

Wenn Sie lieber eine persönliche Beratung hätten, können Sie sich zu Semesterbeginn bei den ÖH Info Days oder den Welcome Days informieren. Die Welcome Days zählen sogar als Lehrveranstaltung, sodass Sie für die Teilnahme erste ECTS-Punkte erhalten!

SEQ04 – The University / Über die Universität

Klagenfurt ist die Hauptstadt von Kärnten. Hier leben ca. 100 000 Menschen. Die Universität befindet sich im Westen von Klagenfurt, in der Nähe des Wörthersees. Sie liegt zwischen den Alpen und dem Mittelmeer, in Grenznähe zu Italien und Slowenien. Daher trägt sie auch den Beinamen "Alpen-Adria-Universität", kurz AAU. Sie hat ca. 13000 Studierende und 1500 Mitarbeiter:innen. Sie finden die neuesten Zahlen auf der Webseite.

Die Universität strebt nach wissenschaftlicher Exzellenz in Forschung und Lehre. Das zeigt sich auch an ihrem Motto "per aspera ad astra", über raue Wege erreicht man die Sterne. Mehr über die Universität erfahren Sie in diesen Unterkapiteln:

SEQ04.1 – Kurze Geschichte der Universität

Die Universität ist noch relativ jung. Im Jahr 2020 feierte sie ihren 50. Geburtstag. Alles begann mit der Gründung als Hochschule für Bildungswissenschaften im Jahr 1970. Das erste Gebäude war das sogenannte Vorstufengebäude, das 1971 fertiggestellt wurde und unter Denkmalschutz steht. 1975 wurde aus der Hochschule die Universität für

Bildungswissenschaften, 1993 dann die Universität Klagenfurt. Mehr zur Geschichte der Universität können Sie sich in der Zeitlinie ansehen.

SEQ04.2 – Fakultäten, Institute und (Fakultäts-)Zentren

Seit 2023 hat die Universität vier Fakultäten:

- Kultur- und Bildungswissenschaften
- Sozialwissenschaften
- Technische Wissenschaften
- Wirtschafts- und Rechtswissenschaften

Darüber hinaus gibt es noch sechs Universitätszentren, die sich mit speziellen Aufgaben befassen. Eine Auflistung aller Institute und Zentren finden Sie auf der entsprechenden Webseite.

SEQ04.3 – Administration und Verwaltung

Die Universität wird vom Rektorat geleitet, das aus Rektor:in und drei Vizerektor:innen besteht. Die zwei anderen Leitungsorgane sind der Senat und der Universitätsrat. Die finanziellen Angelegenheiten liegen bei der Finanzdirektion: Controlling, Quästur und Beschaffung. Die Administration befasst sich hauptsächlich mit Forschung und Lehre, Personalangelegenheiten und der Infrastruktur. Der Organisationsplan gibt einen Überblick über den Aufbau der Universität. Weitere Informationen finden Sie auf der Webseite.

SEQ04.4 – Kunst und Kultur

Kunst ist ein Teil der Universität. Sie finden Kunstwerke überall auf dem Campus, sogar auf den Gebäuden. Mehr dazu erfahren Sie bei einem virtuellen Rundgang.

Es gibt auch immer wieder Ausstellungen, nicht nur Kunstwerke, sondern auch seltene Bücher in der Bibliothek. Das Universitätskulturzentrum (UNIKUM) organisiert regelmäßig Veranstaltungen. Dasselbe gilt für das Robert-Musil-Institut für Literaturforschung / Kärntner Literaturarchiv. Hier gibt es noch viel Interessantes zu erfahren. Stöbern Sie auf der Webseite.

SEQ04.5 – Sprachenlernen mit dem Self Access Center

Interessieren Sie sich für Sprachen? Falls ja, besuchen Sie einmal das Self Access Center. Es befindet sich im Nordtrakt. Hier finden Sie Lernmaterialien wie Lehrbücher, fremdsprachige Bücher, DVDs und Lernsoftware für verschiedene Sprachen. Alles steht Ihnen kostenlos zur

Verfügung, also gehen Sie einfach hin und stöbern Sie! Es werden auch Filme in der Originalfassung mit Untertiteln gezeigt.

SEQ-1 First interaction and explanation

Welcome to the University Universität Klagenfurt! We are happy to have you as a visitor and - we hope - a future student. I am CHRISTIAN. I was designed as part of the ISENSE project. Click on the icon of the logo to know more about ISENSE. I will act as your guide and will give you some important information. But first, you need to know how to interact with me. It is really easy. At the end of my explanation, just press "START" on the touchscreen. As soon as I've covered one subject, you can look into further topics by selecting the buttons that will appear as I speak. And don't forget that just by pressing "←" you can always go back to the previous topic. If you want to add English subtitles, please press the  flag button. You are now ready to START.

Toggle button About ISENSE

ISENSE is an Erasmus+-project co-funded by the EU. It aims at realising services and digital tools for supporting students with deafness at higher education level. Have you seen the logo? It is the combination of the three main aspects of ISENSE: holography, virtual reality and sign language. This is our input to create an accessible and inclusive university. You can find us in five countries: Italy, Austria, Poland, Spain and Germany. For more information about ISENSE, please check our homepage.

SEQ00 – Introduction

You will be able to explore these four main topics:

- Places of interest and infrastructure
- Accessibility and support
- Enrolment procedure
- The University

Please choose the one you want to start with!

SEQ01- Places of Interest and Infrastructures

The university campus is made up of several buildings. You are now at the main entrance in the Central Building. If you go straight ahead, there are several smaller lecture halls. There is also the cafeteria area and behind it, there is the entrance to the library. You can now deepen the topics or go back and make another choice. But before that, you can scan the QR code to view the map on your device!

SEQ01.1 - Opening hours and naming conventions for buildings

The main building is the Central Building with the main entrance. It is open 24/7. For the other entrances, access is only possible with an identity card. Connected to this building are the South and the North Building. There are also separated smaller buildings, like the "Servicegebäude", where there is a café, a bank and an insurance company. If you need to go to a certain room, look at its number. The letter indicates the building: Z for the Central, N for the North, S for the South, V for the "Vorstufengebäude", O for the "Servicegebäude", M for the Mensa and U for the University Sports Institute. Outside the campus, there are two more locations: C for the building in Sterneckstraße and B for rooms at the Lakeside Park. The first number will tell you the floor, while the last number indicates the room.

SEQ01.2 - Library

The library spans three floors. The open stacks are on the second floor. There, you can browse directly. You can then borrow the chosen book from the loan desk on the ground floor. The library also offers work stations with WLAN. If you are a student, your student ID is valid as library card. In addition, if you sign up to the website, you can enter the library 24/7. There is much more to explore about the library. Please refer to its website for updated information.

SEQ01.3 - International Office

The International Office is responsible for the international activities of the university. For example, the university has lots of partnership agreements with other universities in more than 50 countries worldwide. If you want to carry out part of your studies abroad, the International Office will advise and assist you. It is located in the East Building. Please refer to the websites for updated information.

SEQ01.4 - Public Transport and Parking

Buses connect the university to the city centre, the lake and the railway stations "Hauptbahnhof" and "Klagenfurt West". You can find the bus schedule on information screens

on campus or refer directly to the homepage of "Stadtwerke". There you can also download the mobility app or find information about student discounts. If you want to know more about the train schedule and tickets, please refer to the website. If you arrive by car, please be aware that you have to pay for parking on campus 24/7 unless you have a disabled person's pass. Find updated information about parking on the website.

SEQ01.5 - Sports and Free Time

The University Sports Institute is located directly on campus, so it is easy to attend a sport class before, after or even between classes! The USI offers about 250 different classes, from yoga to fencing. They also organise seasonal sports camps from kitesurfing to climbing and skiing. In summer, you can also play beach volleyball or tennis for a fee, or rent SUPs and kayaks. Please refer to the USI website for updated information.

Lake "Wörthersee" with its public baths is only a few minutes away. You can also take a walk in the Europapark or hike on the Kreuzbergl. If you prefer higher mountains, several hiking and skiing resorts are only a short distance away from Klagenfurt.

SEQ02 - Accessibility and Support

Before or during your studies, you may need some advice or help. The main point of contact for accessibility is the Accessibility Office. They provide information and work for equal access for people with disabilities and chronic illnesses. I will also give you an overview of other support services available at the university and tell you who can help with technical problems or writing problems. Please choose the topic you want to start with!

SEQ02.1 - Union of Students

The "Österreichische Hochschülerschaft" or ÖH represents the interests of the students. They offer information, advice and support. Their "Service Center" is the central contact for all study-related problems and will help you for free. You can also buy lecture notes there. The "Service Center" is located in the Central Building. For questions about individual studies, you can contact the respective student representatives. The ÖH also offers lots of other services connected to jobs, internships and housing, as well free time activities like parties. Please refer to the ÖH website for updated information.

SEQ02.2 - Student Guidance Service

The Student Guidance Service will answer all study-related questions from future students. If you need information about individual degree programmes, there are also contact persons for

cultural & social, technical & engineering, and business degrees. If you are the first person from your family to attend a university, they offer special advice and mentoring for first-generation students. Please refer to the website of the Student Guidance Service for updated information.

SEQ02.3 - Technical Support

The "Zentraler Informatikdienst" or ZID is responsible for all IT services at the university. Their IT Service Desk will help you with all technical problems in person. It is located in the South Building. You can also contact their hotline or their online IT Service-Desk. Please refer to the ZID website for updated information.

SEQ02.4 - E-Learning Support

The "Center for University Learning and Teaching" or CULT will help you with all questions and problems related to e-learning. For example: how to take digital exams or how to work with the e-learning platform Moodle. They also provide tutoring and mentoring. The CULT is located in the Mensa Building. You can also contact their hotline. Please refer to the CULT website for updated information.

SEQ02.5 - Writing Centre

The Writing Centre was the first to be established at an Austrian university. They will help you with scientific, professional and creative writing. Their offers comprise writing courses, writing consultancy, text coaching and writing workshops, like the "Long Night of Writing". They also offer German and English lectures about writing as well as writing tutorials. Please refer to the website of the Writing Centre for updated information. They also have their own Facebook page.

SEQ03 - Enrolment Procedure

The University offers a wide range of Bachelor's and Master's degree programmes, Teacher training courses and Doctoral programmes. For updated information please refer to the list on the website. If you are unsure, there are various services that can help you with your decision. Once you have made your choice, you are ready to enrol at the university. There are various steps. The following topics will give you more information on how to enrol.

SEQ03.1 – How to enrol (documents)

You will need a passport or ID and your secondary school leaving certificate or certificate of the general higher education entrance qualification. If you have changed your name or if you have been admitted at another university, you will need proof of that. All documents must be originals or copies certified by a notary and be intact. You will find more information about all documents in the instructions on the website.

SEQ03.2 – How to enrol (steps)

The general admission procedure consists of two steps:

- 1. An online registration where you fill in your personal details and the degree programme. Once completed, you will get a university account and a reference number.*
- 2. Enrolment in person at the Admissions and Examinations Office with all the necessary documents.*

Please be aware that there are certain admission periods and that there may be special requirements for your degree programme. You can find detailed information on the website.

SEQ03.3 – Admissions and Examinations Office

The Admissions and Examinations Office is an important point of contact for applicants and students. The main duties are connected to admissions, studies and exams. The office is located next to the main entrance. Before you go there, you need to book an appointment online. For updated information on opening hours and how to book an appointment, refer to their website.

SEQ03.4 – StEOP

If you pursue a bachelor's degree, you will usually start your studies with the Introductory and Orientation Period (StEOP). This will give you an overview of the most important contents of your degree programme. It will also give you the chance to check if the degree programme suits you. It consists of a number of courses you will need to complete successfully. They depend on the scope and structure of your programme of study, the curriculum. If you want to know more about the StEOP and Curricula, you can go to the respective webpages.

SEQ03.5 – New to the University

The University has a very useful online checklist for new students. Here you will also get information about what to do after enrolling – for example, how to activate and use your student ID card, recommended courses of study, how to register for courses and much more. You will find all you need to know about starting your studies on the AAU homepage.

If you prefer to get information in person, you can visit the ÖH Info Days or the Welcome Days at the start of each semester. The Welcome Days even count as a course and you will get 1 ECTS credit for participating!

SEQ04 – The University

Klagenfurt is the capital of Carinthia with approximately 100,000 inhabitants. The University is located in western Klagenfurt, close to Lake Wörthersee. It is situated between the Alps and the Mediterranean, close to the borders to Italy and Slovenia. This is why it is also known as "Alps-Adriatic University", for short: AAU. It has about 13,000 students and 1,500 staff members. You can have a look at the latest numbers on the website. The University strives for excellence in research and teaching. This is also shown by its logo with the Latin motto "per aspera ad astra", through hardships to the stars. Learn more about our university in the following subtopics.

SEQ04.1 – Brief history of the University

The University is relatively young: It celebrated its 50th birthday in 2020. All started in 1970, when a College for Educational Sciences was established in Klagenfurt. The first building on campus was the "Vorstufengebäude", which was built in 1971 and is now protected by a preservation order. In 1975, the college became a University for Educational Sciences and finally in 1993 the Universität Klagenfurt. If you want to explore more details of the history of the university, have a look at the timeline.

SEQ04.2 – Faculties, Departments and (Faculty) Centres

Since 2023, the university has four faculties:

- *Humanities and Education (with the Faculty Centre for Sign Language and Deaf Communication)*
- *Management, Economics and Law*
- *Social Sciences*
- *Technical Sciences*

Outside of the faculties, there are also six University Centres for special subject areas. You can look up all the departments and centres on the dedicated web page.

SEQ04.3 – Administration and management

The University is led by the rectorate, consisting of a rector and three vice-rectors. The two other governing bodies are the Senate and the University Council. Financial matters are overseen by the Financial Directorate: Controlling, Finance Department and Procurement. Much of the administration is dedicated to study and research, staff matters and facility management. The organisational plan gives an overview of the whole university. Look at the website to find out more.

SEQ04.4 – Art and culture

Art is incorporated into the university. You will find lots of artworks on campus and even on the buildings. If you want to know more, take a virtual tour. There are also lots of exhibitions – not only dedicated to art, but also to rare books in the library. The University Cultural Centre (UNIKUM) regularly organises events. The same holds for the Robert Musil Institute for Literary Research/Archives of Carinthian Literature. There is much more to explore. Have a look at the webpage.

SEQ04.5 – Self Access Center for language learning

Are you interested in foreign languages? If so, you should visit our Self Access Center sometime. It is located in the North Building. They offer materials like coursebooks, books, DVDs and learning software for different languages. You can use everything for free, so just go there and browse! They also show movies in original version with subtitles.